



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**D.N.P. (DEESA NAGAR PANCHAYAT) ARTS AND
COMMERCE COLLEGE**

NEAR KACHCHHY COLONY, TA DEESA DIST BANASKANTHA
385535

www.spefdeesacolleges.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

January 2022

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The DNPACC is located in *Deesa- the vibrant town of Vibrant state, Gujarat* on the bank of Banas River, Banaskantha District. Historically this town is known for West Zone British Army Regiment Camp. This town possesses cosmopolitan culture and popularly known *Potato City of Gujarat*.

DNPACC established in 1969 by *Sardar Patel Education Foundation Trust, Deesa*. In the beginning this college was affiliated to Gujarat University, Ahmedabad till 1986. After establishment of Hemchandracharya North Gujarat University, Patan this college has been affiliated to it. DNPACC was established to provide Higher Education to youth strongly founded on Indian culture, Values and Traditions. The primary goal of the institution is to make youth self-reliant and mould to become leaders in various spheres of society. This is one of the known and leading Grant in Aid Arts and Commerce College and **covered under 2(f) and 12(b) of UGC Act of 1956** and has been providing co-education to the society in North Gujarat and the first commerce college of Banaskantha District.

The college management is highly structured and yet with sufficient freedom to persons on the spot. Management generates its own financial resources to run the institution. Never takes donations from any quarter of the society to avoid influence. This institution facilitates students of all higher secondary schools located in nearby areas. To cope up with the need and time the institute has introduced degree programmes in English, Political Science, Psychology, History and B.com (English Medium) on self-finance basis. The HEI has been trying to get affiliation of PG programmes in political Science.

The state level Agency- Knowledge Consortium of Gujarat did Academic and Administrative Audit and awarded the HEI with Grade B in 2018.

Vision

To aspire for a globalized and cosmopolitan culture through the instrument of higher education in building and moulding of individual and nation as a whole. To get stakeholder self-reliant for happy and honourable life with the true taste of our democratic values. To make them confident enough to safeguard our great traditions and cultural heritage with the spirit of nationalism.

Mission

Our mission is to provide access to excellence in academic through value-oriented education without discrimination of caste, sex, religion, language and region. This institution also aims at instilling strong moral values among students to get them enlighten for their all-round personality development and moulding of the nation.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- An able, Visionary and participative management.
- Conducive working environment.
- One of the largest colleges of humanities offering subjects of Arts.
- First Commerce College of district.
- The HEI offers Five 3-year graduate programme on self-finance basis.
- Spacious green play ground to organise inter college and inter university events of sports.
- Emphasizes on holistic development of students.
- The institution has its own spacious building with all basic amenities and big campus of ten-acre land.
- Rich library with more than 23,000 books and various journals.
- Spacious reading facility for teachers and students.
- The enrollment demand ratio in every subject offered is very high with the intake of 200 in each division in the current academic year.
- The institution is located in a prime area of the district with all types of connectivities.
- Leading institution in sports, cultural and community services.
- Student-centric approach of all faculties to provide them adequate support, guidance, mentoring in academic, co-curricular and extracurricular activities.
- Commitment of total transparency in admission, appointment, and evaluation.
- Entire transparent online admission process as per UGC Guidelines.
- Collaboration of young, enthusiastic, and experienced teachers.
- To cope up with the need and time new programs introduced on self-finance basis.
- The institution facilitates students of all higher secondary schools located in nearby areas.
- Timely conduction of internal assessment according to the norms of affiliated university.
- To maintain comfortable student-teacher ratio management has appointed Adhoc faculties.
- Sound traditional values and a spirit of collectiveness among staff and students.
- Authority delegated to various committees to carry out activities.
- Upgraded IT and ICT facilities with Wi-Fi and LAN connectivity.
- Eco-friendly campus with Zero plastic use, rainwater harvesting, and solar power project.
- Staff grievances are negligible.

Institutional Weakness

- Non-committal and passive recruitment policy of government number of teaching and non-teaching posts are lying vacant.
- The post of head of the institution - the principal remained vacant for a long period of time from 2010 to 2017 and has been vacant since 2019.
- Satisfactory mentoring cannot be done due to higher intake in each class.
- Non-grantable policy of state government for new programs forces parents and students to take admission in the programs offered on a self-finance basis.
- Inactive and poor support of alumni and parents.
- Poor research-oriented activity.
- Increasing learning apathy among students is a matter of concern.
- Industrial linkages are inadequate as Deesa is not an industrial centre.

- Documentation of activities are in regional language.
- Less students and faculty exchange program due to CBCS.
- Underutilization of library resources and ICT by stakeholders.
- Lack of facility for indoor games

Institutional Opportunity

- To achieve higher grade in Assessment and Accreditation by NAAC.
- Need based vocational programs and courses can be introduced.
- ICT based technology upgradation can be done.
- Distance learning centre of IGNOU can be started.
- Geographical and locational advantages can be utilized.
- More linkage and MoUs for student and faculty exchange programme can be established with other colleges and university.
- Immense opportunities to develop good outdoorsports activities
- Certificate and skill development programme of short duration can be introduced.
- HEI has ample of opportunity to implement interdisciplinary and multi-disciplinary course as per NEP.
- Skill and techno-based courses can be introduced.
- Entrepreneurship development courses can be introduced.
- Leading participant in Mega Job fair sponsored by Government of Gujarat.

Institutional Challenge

- Students from diverse background with diverse needs.
- Low enrolment in postgraduate programs particularly female.
- Holistic development of students.
- To complete syllabi within the limited span of semesters in CBCS.
- To fill academic and administrative posts lying vacant.
- To cope up with and sustain against other higher educational institutions located in metros.
- To face privatization and commercialization of education.
- Poor communicative skill both in English and vernacular languages.
- To get experienced, dedicated, qualified and concerned faculties.
- To encourage research aptitude among students.
- To motivate students to develop a deeper sense of creative, critical, analytical and collaborative thinking.
- To make students carrier oriented.
- Sustainability of traditional courses of humanities against science and technology.
- Traditional programs do not sufficiently meet the challenges of employability.
- Irregularity of those students who belong to the rural area to support their family livelihood and agriculture activity.
- To create a positive attitude towards the use of ICT and communicative skills in English.
- Unwillingness of parents for job placement of girl students.
- Participative apathy in extracurricular activities particularly sports.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The Vision and Mission of the founding architect of the institution is to provide easy access to quality Higher Education to youth that culminate in the total formation of the individual. The college emphasis on a holistic approach to education that not only ensures academic excellence but also equips youth to face challenges in life by fostering values, emotional maturity, creating civic responsibility, and building global competencies in a dynamic environment. In the initial stage, the college had been offering Gujarati Literature, Economics, and B.Com at UG level and had PG centre of Gujarati, Economics in arts, and M.com in Commerce. To meet the demand of the society college management took the initiative to start a self-financed stream and has been offering English Literature, Political Science, Psychology, History, in Arts faculty and B.com (English Medium) in Commerce faculty.

The college has a distance learning centre of Dr. B. R. Ambedkar Open University which offers different certificate and degree programs. College also has an English language lab which facilitates students to take benefit of SCOPE. College has locational advantage of having an examination center for external students. In addition to regular lectures, we organize scholarly lectures. The institution has been trying to make the role of faculty as a facilitator to the students. The college offers Value added courses to students of all semesters to enrich them with morality, ethics, and culture. The college has established linkage and MoUs with other HEI, Universities, corporate, and some international, National and state level organizations to access stakeholders for extension activities.

Teaching-learning and Evaluation

Teaching- learning and evaluation is the core objective of student's centric process in higher education. This process begins from the orientation of the freshers. Direct classroom teaching is carried out as per the CBCS structure. The HEI follows academic calendar of the affiliating university. In addition to this HEI prepares its own academic calendar to carry academic cocurricular, extracurricular, extension and all type of student centric activity pertaining to teaching learning process. Academic Affairs committee prepares class wise and course wise academic timetable, collects planner from each department and committees. ICT tools and teaching learning methods are used by the faculties for teaching -learning process. During the classroom teaching slow learners, average learners and advance learners are identified by the faculties and special attention paid to them appropriately.

Along with academic teaching cocurricular, extracurricular, extension and students participative activities are also organised by every department and committees. As a part of innovative teaching power point presentation by the students and faculties are organised. Each department organises debate, elocution, essay competition, poem recitation, Quiz competition, classroom seminars, etc as per course curriculum. Each department organises exhibition of reference book, journals and other reading materials to motivate and give information for optimal use of library. More than 50 percentage faculties of this HEI having Doctoral degree in their respective discipline and some of them are research guide. All faculty members are well qualified and keep themselves updated by participating in Faculty Development Program, Faculty Induction Programme, orientation programme, Refresher programme, Workshop, Conferences, Seminars, etc. The HEI provides incentive to all faculty members to participate in such knowledge enhancement programmes.

The HEI carry out continuous internal evaluation process as per the affiliated university guidelines. As a part of continuous formative assessment each faculty member conducts project work, assignment and viva test for their concerned subjects to evaluate the students. All faculty members orient students about programme outcome,

programme specific outcomes and learning outcome of the course. Internal and external results are evaluated by faculty members and recorded in their academic diary. Along with the academic performance students are felicitated for their performance in other studentscentric activities. The HEI carry out Students' feedback on curriculum, analysis outcome report has been sent to the concern board of study for appropriate changes in the curriculum.

Research, Innovations and Extension

College has a functional research committee since 2014. Several measures have been taken to promote research culture among faculty and students. Research committee organizes research-oriented activities like lectures by experts to create awareness about the importance and need to undertake research, to arrange lecture on different aspects of research as an academic discipline and lectures on research methodology etc. The college encourages faculty members to undertake Minor and Major research projects and also for State/National/International level Seminars/ Workshop/ Conferences etc. A total number of 120 research papers are presented and published by our faculties. Institution adheres Anti- plagiarism policy implemented by UGC and the same is displayed on the institutional website.

For innovative teaching- learning and evaluation the institute has adequate infrastructural facilities, some of the lecture rooms are equipped with OHP. Majority of faculties are using laptop and internet facility to facilitate students with innovative Teaching and learning. Class room seminars, group discussion, debates on syllabi and contemporary issues as a part of participative and innovative learning. Students are enriched by faculties in the process of creativity, communication, collaboration and critical thinking.

The college has functional MoUs and linkages with other HEIs, Corporates and NGOs of State/National/International level to facilitate students and faculty exchange, research, job placement, Internship, field work, Field visit, personality development, health awareness, etc. the management is proactive and supportive to mobilize Research, innovation and extension activities for the benefit of the stakeholders.

Infrastructure and Learning Resources

The infrastructure of the college keeps pace with the needs of the college. The college has 26 lecture rooms, 01 assembly hall, an open-air theatre, big play ground with small gardens, Government aided well-furnished computer lab, common room for girls with basic amenities, easy access and hygiene drinking water facilities, College has a rich library with more than 23000 books and references and having 59 journals of different discipline. It is totally computerized library with a separate reading facility for faculties and students. 12 lecture rooms equipped with OHP and assembly hall equipped with LCD to watch lectures telecast by BISAG and also have one OHP for presentations on different occasional presentation. College has intercom system in entire building for immediate communication. Class talky is provided to all faculty members to facilitate students. Campus is under the surveillance of 125 CCTV cameras to observe and monitor teaching, learning, evaluation process, discipline and also for safety and security. College administrative block is well equipped with modern facilities.

In addition to this the HEI has Namo Wi-Fi facility, LAN connection facility for all stakeholders. Rest room for differently abled. The HEI has a distance Learning study centre of BAOU which offers number of certificate and degree programmes. Special rooms have been allotted to carry various activities like NSS, NCC,

Examination, CASH, etc.

Student Support and Progression

The college is student centric. College has achieved remarkable positions consistently in Curricular, co-curricular and extracurricular activities during this tenure. Number of students got higher ranks in their respective subjects including gold Medals. To avail Training, Self-development and Equity college organises various programmes which includes Internship, Lectures on interview technique, Career orientation, academic visits, etc. To access to the disadvantaged, college runs **Poor students' Welfare Board** and **'UDAAN'** Girls Club. For job placement **'Entry in Service and Career Counselling Cell'** of the college arranges Campus placement for the students of final year. DNPACC facilitates students to get utmost advantage of scholarship through Government. The data of the last five years reveals that 34 per cent students are benefited of it.

To execute various activities depending upon the need of the institution and society as a whole, college has constituted various committees. To provide free and independent environment the college has functional Students Grievances Redressal Cell, Anti-Ragging and Discipline cell, Cell against Sexual Harassment, Girls Counselling and internal complaint.

Student data are computerized and students' progression is monitored both academic and mentoring and for their overall development. The students of the college also participate in different level competitions organized at university, district, state and national level. The college arranges various cultural activities, celebration of different festivals, skill & artistic competitions, debate and elocution competitions. Institute has an active NSS and NCC units that organizes various camps, social service activities and different awareness programmes.

Governance, Leadership and Management

The College adheres all rules and regulations of the affiliated University, resolutions of State Government and guidelines of UGC. The principal is the executive head of the institute and he is accountable and answerable for the implementation of UGC regulations, resolutions and circulars of the state government and the affiliated university in all academic and administrative affairs.

The college management is of participative approach, hence before making any policy and its implementation, consider the opinions of stakeholders. Sometime management delegates authority to Principal and faculties for smooth conduction and easy movement to execute them. Thus, the college has adopted decentralized and participative management policy.

IQAC plays vital role in decision making policy with management in all academic, administrative, cocurricular, extracurricular activities of the HEI. IQAC also tries to maintain minimum level of standards and quality benchmarks in the HEI.

The college has unregistered parents' association. Suggestions and feedback given by them are implemented in the larger interest of education and stakeholders. HEI has also unregistered Alumni Association which is very active and has been providing intellectual moral supports through interactions. College has been facing acute shortage of non-teaching staff against strength of the students. At present 01 permanent nonteaching staff member on roll against sanctioned number of posts (20). To run the office smoothly the management has

appointed 15 non-teaching staff consist of clerks, peon, Watchman and sweeper on ad-hoc basis and bears the entire expenses. This is one of the biggest grievance and obstacle in the development and extension of HEI.

Institutional Values and Best Practices

College is highly concerned about its social responsibility towards changes in the society through various best practices. Best practices, the practices which add commendable values to institution and its various stakeholders, are considered reliable and standard of quality. To visualize vision and mission of the institution, college institutionalize programmes/activities which add moral and ethical values to students for quality enhancement in higher Education.

The institute plays vital participatory role in the effective implementation of programmes and policies initiated by the Central Government. College have a large and clean campus having water harvesting system to protect environment on the motto of reuse and recycle. College has also generated its own energy source in the form of solar energy. The atmosphere of the college is charged with the noblest ideals of the humanity and spirit of secularism, justice and equality of opportunity enshrined in the Constitution. College has an Employee Welfare Board, Credit society, Poor students Welfare Board and Open library system for the betterment of its stakeholders. Faculties using ICT in teaching -learning and evaluation process. College organises various programmes for sake of society – Tree plantation programmes related environment consciousness, Blood Donation camp, Charity Day, De-addiction, Thalessemia test for students, Voter's awareness programme, NSS camp, etc. The college has an active Wall Paper and magazine Committee and research committee to encourage creativity and research orientation among students.

In addition to this college has been practicing decentralization of academic, cocurricular, extra curriculum and extension activities as a best practice. Placement and career counselling is also one of the best practices. Higher enrollment of students in different U.G. programmes with multi-objective is the distinctiveness of the college.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	D.N.P. (DEESA NAGAR PANCHAYAT) ARTS AND COMMERCE COLLEGE
Address	NEAR KACHCHHY COLONY, TA DEESA DIST BANASKANTHA
City	DEESA
State	Gujarat
Pin	385535
Website	www.spefdeesacolleges.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Rajubhai Devkaranbhai Rabari	02744-220500	9712772260	02744-220500	deesacollege@yahoo.in
IQAC / CIQA coordinator	Tejas Bhikhabhai Azad	02744-9313590438	9429922337	02744-220750	tejasazad7@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college	15-06-1969
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University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Gujarat	Hemchandracharya North Gujarat University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	02-04-1988	View Document
12B of UGC	02-04-1988	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	Yes
If yes, name of the agency	AAA KCG
Date of recognition	06-04-2019

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	NEAR KACHCHHY COLONY, TA DEESA DIST BANASKANTHA	Semi-urban	10	5715.86

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Gujarati	36	HSC	Gujarati	630	600
UG	BA,Economics	36	HSC	Gujarati	420	399
UG	BA,English	36	HSC	Gujarati	163	134
UG	BA,Political Science	36	HSC	Gujarati	163	161
UG	BA,Psychology	36	HSC	Gujarati	163	163
UG	BA,History	36	HSC	Gujarati	163	163
UG	BCom,Commerce	36	HSC	Gujarati	840	610
UG	BCom,Commerce Self Finance	36	HSC	English	163	80
PG	MA,Gujarati	24	GRADUATE	Gujarati	150	149
PG	MA,Economics	24	GRADUATE	Gujarati	150	138
PG	MCom,Commerce	24	GRADUATE	Gujarati	150	150

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				7				19			
Recruited	0	0	0	0	5	2	0	7	9	8	0	17
Yet to Recruit	0				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				25			
Recruited	0	0	0	0	0	0	0	0	11	14	0	25
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				24
Recruited	1	1	0	2
Yet to Recruit				22
Sanctioned by the Management/Society or Other Authorized Bodies				27
Recruited	25	2	0	27
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	3	0	0	6	4	0	13
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	2	2	0	2	3	0	9

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	15	7	0	22

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	1	0	0	1

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	3746	1	0	0	3747
	Female	2215	0	0	0	2215
	Others	0	0	0	0	0
PG	Male	376	0	0	0	376
	Female	407	0	0	0	407
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	289	303	351	372
	Female	103	114	141	168
	Others	0	0	0	0
ST	Male	68	63	53	85
	Female	28	27	45	32
	Others	0	0	0	0
OBC	Male	2097	2495	2691	2960
	Female	895	1106	1363	1593
	Others	0	0	0	0
General	Male	509	526	480	454
	Female	493	558	550	500
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		4482	5192	5674	6164

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	DNPACC is an affiliated college to HNGU which is a state university, it has to follow a road map or guidelines prepared and provided by the State Government. Nothing has been happened in this regard till date. As an when University prepares or provides a curriculum to implement the multidisciplinary / interdisciplinary structure of New Education Policy the DNPACC will abide by it. Although DNPACC has available an opportunity within the campus to implement Multidisciplinary / interdisciplinary courses. In addition to Arts and Commerce faculty, the Sardar Patel Education foundation manages A College of Computer Application and a College of Science offering degree programs on the same campus. In spite of this, it is difficult to specify multidisciplinary/ interdisciplinary preparedness at this juncture by DNPACC.
2. Academic bank of credits (ABC):	Provisions of Academic bank of Credit proposed in the draft of NEP to facilitate multiple entries and exit points in their academic programs. This is an innovative idea to earn and deposit credit through National schemes like SWAYAM, NPTEL, V-Lab. It shall be also considered for credit transfer and accumulation in this provision. By these students will able to earn credits and get the program completed. The DNPACC shall abide by the curriculum and structure prepared by the affiliating university in this regard.
3. Skill development:	As mentioned earlier DNPACC is an affiliated college and doesn't enjoy preparing and implementing its own curriculum. It has to follow the designed curriculum provided by the HNGU. So far skill development is concerned, DNPACC can offer skill development courses in Tally, CCC, CCC+, Banking and Commerce, foundation courses for C.A., Mass Media, Journalism, Fine Arts, etc. subject to the affiliation of the HNGU. In addition to this, the DNPACC will implement guidelines or structures provided by the affiliating university.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The preservation and promotion of India's cultural wealth must be considered a high priority for the country, as it is truly important for the nation's identity as well as for its Economy. In this regard appropriate integration of the Indian Knowledge system particularly teaching in Indian languages is important. Language, of course, is inextricably linked

	<p>to Arts and culture. Languages influence the way people of a given culture speak with others, including with family members, authority and strangers, and also influence the tone of the conversation. In order to preserve and promote culture, one must preserve and promote a culture's languages. The DNPACC has been offering all programmes in the regional language Gujarati which is one of the prominent Indian languages. In addition to this, the college offers UG and PG programs in Gujarati literature and also offers Sanskrit as an elective subject and it is also offered as a foundation course. Some of our faculty members have fluency of speech in other Indian languages like Malayalam, Marathi, Marvadi, Kathiyavadi, Kachchi, etc. The DNPACC has the opportunity to utilize this human resource in the Indian knowledge system.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The objectives set out in the NEP on OBE are Competency, standard, benchmarks, and attainment of targets. In addition to this, the OBE incorporates three elements Theory of education, A systematic structure of education, and a specific approach to instructional practice. The DNPACC is prepared to fulfill the objectives and achieve the target as per the structural curriculum provided by the affiliating university.</p>
<p>6. Distance education/online education:</p>	<p>During the Covid pandemic, online classes were conducted very effectively by all faculties in all programs. Both teachers and learners have experienced the online teaching and evaluation process through different software. So, the institution is well prepared in this regard. At present DNPACC has a distance learning study center of BAOU, which offers different certificate, Degree, Diploma programs. Many students benefited by this facility, particularly students who are unable to enroll as a regular student can pursue higher education.</p>

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
243	233	229	219	209
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
11	09	08	08	08

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
6153	5678	5197	4488	4222
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1101	857	786	741	975

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2919	3129	1826	1534	1320

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
31	33	27	27	26

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
46	43	42	40	37

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 25

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
111.91	119.09	131.84	131.16	78.76

4.3

Number of Computers

Response: 27

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The curriculum adopted by the university is implemented by our institution in letter and spirit. The academic affairs committee of the college prepares an academic diary according to academic calendar of the affiliated university. The academic affairs committee in the leadership of head of the institution conducts meetings with the faculty members for the effective implementation of the curriculum. The college has been following and implementing the CBCS since June 2011 introduced by the affiliated university.

Each member of departments is attached to mentorship programme which is to strengthens the bonds of appreciation and affection that exist between teachers and students. The college provides requisite reference books and other teaching materials to enable teachers to ensure effective delivery of curriculum.

The college also organizes special lectures by inviting experts from various fields to share their knowledge with the students. Group discussion, seminars, presentations, and mock tests are regularly conducted by the faculty members. The college has been teaching subjects of elective generics - Indian constitution, National ethics, Indian Epics, Value orientated education, Ideas of Gandhi, Sardar, Vivekanand, Human rights, and Personality development in various classes.

Students are also taken out to academic tours, Industrial visits and places of historical importance to provide them firsthand knowledge of various themes. The research committee of the college encourages students and faculties to create research orientated approach and motivate them to prepare minor and major research project proposals.

All the faculty members of the institution follow the lesson plan for the successful completion of the syllabi. The faculty members are required to keep the record of continuous evaluation in academic diary, which is evaluated by the Academic Affairs Committee, IQAC and Head of the Institution.

It is observed that by the implementation of the aforesaid methodologies most of our students achieve good marks in their respective internal and external examinations and the college ensures that the stated objectives of the curriculum are achieved.

Academic Flexibility

Keeping in mind the growing needs at the state, national and global level and considering theunprecedented need of making the environment eco-friendly, the college imparts education atrgraduate and post-graduate degree levels in the faculties of arts and commerce.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

- The DNPACC adheres academic calendar of the affiliating university. In the beginning of the academic year the affiliating university provides academic calendar including the schedule of continuous internal evaluation. The affiliating university introduced Choice Based Credit System (CBCS) of evaluation form Jun 2011. The evaluation process can also be accessed from the affiliating university website. The rules and regulations regarding examination are communicated to students in the orientation programme. Information regarding the evaluation process is put up on the students' notice board and circulated it in every class and also communicated through intercom system. More over the faculty members inform their respective departmental students during classroom teaching. The same is also communicated to parents during the parents' association meeting. The DNPACC as an affiliated college to the Hemchandracharya North Gujarat University bound to follow rules and regulations regarding internal evaluation. Since the introduction of CBCS the college conducts internal test according to the question paper pattern adopted by the university.
- The university conducts the final exam that have 70 percent weightage. 30 percent weightage is for continuous internal evaluation entrusted to the college. 20 percent of the marks given from written internal exam, 5 percent reserve for obedience, discipline, attendance and remaining 5 percent for assignment, classroom seminar, presentation and other creative activities. In CBCS the affiliating university has given freedom to colleges for the final evaluation of subjects of Elective Generic at college level. Under the semester system for internal evaluation college conducts one regular internal written test and an additional test for students who represented college in the events of Sports, NSS, NCC and cultural If they could not appear in the regular test. Before submission of final internal evaluation to the university it is displayed both on students' notice board and college website for any query.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

4. Assessment /evaluation process of the affiliating University**Response:** B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2 Academic Flexibility**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****Response:** 100**1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.**

Response: 11

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years**Response:** 0**1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

We are strictly bound to follow the curriculum designed by Hemchandracharya North Gujarat University. In addition to the implementation of curriculum design by the affiliated university, the HEI offers different value-added courses to impact human values, gender-related issues professional ethics, environment and sustainability.

- In the course of '**human rights**' issue of gender discrimination is addressed, not only that but special attention is given to gender, caste, class and religious equality. In the course of **cultural heritage** different cultural values and diversity of the nation are introduced.
- In the elective generic course of the **Indian constitution**, the elements of preamble, making of Indian constitution, characteristics of the Indian constitution along with its importance are brought in the Knowledge of students. The information regarding fundamental rights and duties and its importance in personal life and society as a whole is provided. By the study of various constitutional provisions, students are enabled to **impart human, social, and moral values**.
- In the course of '**Indian Epic**' traditional elements of '**Epic and Dharma**' is well defined before the aspirants with special reference to Ramayan and Mahabharat.
- Expert lectures are arranged on gender, environment and sustainability, human values and professional ethics. Faculty members are also inspired to participate in such events to enrich

themselves.

- In the course of **National Ethics** aims to create awareness regarding the ideal principles of the Nation like republic system, democratic values, equity, federal system of the country and secularism. It also aims to familiar the students with the National flag, National anthem and song, motto and National days. The ultimate aim is to create love for the nation among the youth which imparts human values.
- The course of '**Environment science**' provides information related to different provisions regarding the protection of the environment and its importance. In addition to this students are also able to know types of pollutions and prevention. This course provides information about biodiversity its importance and protection which **teaches human values**.
- In the Elective Generic course of **Indian Ideas of Nation making of Gandhi, Sardar and Vivekanand** enrich the curriculum and also students enable to know the role of Mahatma Gandhi, Sardar Patel and Swami Vivekanand in the making of India.
- The Elective Generic course of **Human Rights** enrich the curriculum with the concept of Human Rights its importance and the Human Rights of different class, Universal declaration of Human Rights and its importance. In addition to this, this course provides information about the causes of violation of human rights.
- In the Elective Generic course of '**Health Management and Diet**' the curriculum is enriched with the information of public health, Environmental issues-particularly air, water, solid waste hazard, and safe food and drugs, etc.
- **Personality development** is one of the core objectives of Education. In addition to core academic courses, the Elective Generic course of **personality development** enriches the curriculum with the content of approaches to personality and factors affecting personality development which plays a vital role in the overall development of individual personality.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)	
Response: 0	
1.3.3.1 Number of students undertaking project work/field work / internships	
File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni	
Response: C. Any 2 of the above	
File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:
<ol style="list-style-type: none"> 1.Feedback collected, analysed and action taken and feedback available on website 2.Feedback collected, analysed and action has been taken 3.Feedback collected and analysed 4.Feedback collected 5. Feedback not collected
Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 91.73

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2531	2236	2126	1992	1696

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2765	2420	2221	2042	2082

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1101	857	786	741	975

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The DNPACC has a strength of getting students from diverse backgrounds of social, economical, cultural and intellectual. Students have the freedom to choose the core and core elective subjects of their choice and interest in the program they have selected. Counselling regarding program outcome, program-specific outcome and course outcome provided to the students by the faculty members during the admission process. The same is also displayed on the institutional website for their reference. After completion of admission to assess and identify the learning level of the students the DNPACC practices robust strategy as mentioned below.

- **Orientitation:-**Every academic year Academic Affairs committee organises orientation programme for freshers with a Keynote speech on – ‘ **Entry in Higher Education- prospects and challenges**’. In this programme structure of Academic curriculum, evaluation process, information about credit system, information about basic amenities available for students are introduced. Detailed information is also provided to participate inco-curricular, extracurricular activities, NSS, NCC , cultural, sport and saptadhara, etc. Students registered in NSS and NCC are provided special orientation. During this entire process faculty members assess the learning level and talents of students.
- **Internal and External Evaluation process:-**During the classroom teaching and interaction with the students faculty members identify them in three categories of the Advance learner, Average learners and slow learners. Internal evaluation is done as per the affiliated university guidelines. Learning levels of the students is also identified through the unit test, classroom presentation, assignments, seminar presentation, project work and viva. After identification of students, special attention is given to slow learners by providing them reference books, reading materials, personal guidance, etc through remedial classes. Average learners are encouraged and provided the necessary help for their advancement. Advance learners also motivated to higher progression both in internal and external evaluation.

- **Mentorship: -**

Students come from diverse backgrounds and diverse areas. More or less every student faces some barriers in the study. They need academic, psychological, socio-economical, and personal counseling. To meet this requirement the HEI adopted a sound mechanism of mentorship. Special attention is given to Girl students through **Cell Against Sexual Harassment and Girls' Counselling**.

- **Remedial classes :-**

Special remedial classes are arranged for slow learners and they are motivated to work harder by lucid explanation and repetition of units of their syllabi. All the queries and difficulties of such students are solved satisfactorily with dedication. Slow learners are provided easy-to-understand study material by

respective faculty members.

- **Advance learners** are felicitated during the annual prize distribution programme. Meritorious students are awarded trophies, certificates and motivational books. A student having outstanding performance in academic, co-curricular, extracurricular and other activities is felicitated with '**Student of the year award**'.
- Best NSS volunteers and Best NCC Cadets of the year also felicitated with certificates and trophy. In the same manner, outstanding performers in sports and cultural activities are also felicitated.

In addition to all these, the HEI provides career counseling and motivates them to appear in competitive examination of publicservice.

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 198:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The academic calendar is released by the affiliating Hemchandracharya North Gujarat University isto be followed in totality by our college. In addition to this the DNPAC also prepares its own academic calendar. The entire process of Higher education is Students centric hence DNPACC follows various students centric, experiential and participative learning and interactive methods.

Students centric experiential and participatory learning activities

The college offers a lot of support services to its teachers for making the learning student centric. The college provides a well-stocked library. Latest books and journals used by the faculty to provide comprehensive and latest information to the students. Students are also encouraged to use the library independently that enhances their knowledge. Apart from it, the college provides a seminar hall where students participate in GDs, Debates and Seminars. The college also encourages the use of internet and computers by the staff and students to keep them abreast of the latest developments in their respective field

of study.

The major event carried out in the HEI in this context are enlisted.

Literary events

- Group discussion
- Essay writing
- Poem Writing
- Elocution competition
- Writing articles and poems in college Magazine
- Debate on contemporary issues

Academic enrichment programme

- Seminar
- Presentations
- Project work
- Quiz competition
- Question-answer method
- Classroom seminar
- PowerPoint presentation
- Mock interview

Collaborative initiatives

- Internship
- Intern-project
- Reference book exhibition
- Fieldwork
- Industrial visit/ academic visit

Arts and craft

- Best out of waste competition
- Handicraft exhibition
- Painting competition
- Clay modeling
- Mahendi competitions

Following units carry out student centric participative learning activities as per the schedule provided by the affiliated university. In addition to this the HEI also executes activities sponsored by the Department of Education, the government of Gujarat is also done by following Units.

- NSS
- NCC
- Cultural
- Sapathadhara

- Sports.

Problem-solving methodologies

The DNPACC has adopted problem-solving methodology at a different level

- In case of any academic issue problem solved at the department level, head of the institution and IQAC respectively.
- In case of any Grievance, the concerned employee and students can approach the functional grievance redressal cell.
- Gender-related issues are solved by Cell Against Sexual Harassment and Girls counselling.
- In case of any exam phobia and psychological barriers the counselling is done by the cell
- Issues related to students of Scheduled caste and scheduled tribe are resolved by Sc/ST Cell
- Issues related to students of other backward class are addressed by the OBC cell
- Issues related to students of Minority are addressed by minority cell.
- Issues related to ragging are resolved by Anti-ragging and discipline cell

While addressing any of the issues the Academic career and interest of the students is given prime importance and also the cell remains impartial and solve the problems in an amicable manner. All these cells are constituted as per UGC Guidelines.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The DNPACC adopt new and innovative teaching-learning and innovation process with the use of ICT facility. Use of ICT has a vital role and impact both the teachers and learners to develop new innovative skills like presentation, digital analysis, communication and creativity in reading and schedule management. Use of ICT is also contributing in personality development. This modern way of teaching and learning with ICT tools to improve strength of teacher and enable students to carry out independent learning activities. All faculty members and students are motivated to use optimal use of ICT enable tool in teaching-learning evaluation process. DNPACC has avail ICT enable infrastructure as per requirement.

- 12 classrooms are equipped with OHP and an audio-visual teaching-learning facility.
- 01 Seminar Hall is equipped with the same ICT tool including one LCD projector.
- 03 computer with internet connectivity with a printer made available for the faculty member in professor's common room to prepare study material, question paper, result analysis, download materials, to prepare PPT presentation, to undertake research work, to prepare department records,

activities records, etc.

- 01 computer with internet connectivity, 01 scanner, xerox machine and printer is made available for Internal Quality Assurance Cell.
- 03 Computers with internet connection and 01 printer have been installed for the use of students in Library.
- 01 computer is made available in NSS programme office.
- 01 computer with all ICT enable tools made available for library administrative work.
- 01 Laptop is made available to carry out different activities.
- 25 computers with internet connectivity are made available in DELL.
- 01 computer with ICT enable tool is made available for the principal.
- The DNPACC campus is equipped with Namo Wi-Fi and LAN connection.
- Most of our faculties qualified with CCC and CCC+ .
- Most of our faculty members use their own personal laptopsfor innovative teaching-learning and evaluationprocesses.
- Lectures/ programmes telecast by SANDHAN – BISAG are made available for students and faculty.
- In addition to this our library has a good number of educational CD and DVD, and E research centre helps teachers and students learning easier.
- The faculty members use ICT enable tools like Google Meet, Zoom Meet, Web meeting, Jiomeet, etc
- As per the circular of the Government of Gujarat, Faculty members use the Microsoft team in teaching-learning.
- College has its own **Facebook page** to provide information to all stakeholders.
- College also has **one YouTube channel** to provide study material, lecture and upload activity-relatedinformation.
- Class-wiseWhatsApp group created by faculty members to provide reading materials and other information.
- With the help of an institutional website E-Governance has been made possible.
- During pandemic all faculty members work from home with the use of ICT enable tools.
- **The HEI has its own Multidisciplinary research E-journal – ‘SAMVID’ with ISSN 2582-015X.**

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 205:1

2.3.3.1 Number of mentors

Response: 30	
File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years	
Response: 69.24	
File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 38.27

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
13	11	11	11	09

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**Response:** 6.81**2.4.3.1 Total experience of full-time teachers**

Response: 211

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode****Response:**

- As mentioned earlier as an affiliated college the HEI follow the rules and regulation of internal evaluation provided by affiliating university.
- The DNPACC has been transparent in its internal evaluation. Once an examination is conducted, the assessed answer books are kept in a strong room and marks are displayed the notice board and also institutional website.
- The students are allowed to draw the attention of the admin office in writing if they are not satisfied with marks or find any mistake in the mark sheet.
- Concern faculty member provides study materials to support the weak students.
- The DNPACC has a mentoring mechanism where weak students are supported by their mentors.
- The DNPACC follows the academic calendar of the affiliating university and evaluates the students through internal tests including an additional test for those who could not take the exam due to illness or any other unavoidable circumstances.
- The answer books are shown to the students if they demand.
- According to the affiliating university exam pattern 30 % weightage is given to the internal evaluation. There is complete transparency in the internal assessment.
- All students are familiar about the transparency in internal evaluation.
- After preparing the evaluation report it is submitted by the concerned faculty and the same is displayed on the notice board and also on the institutional website.
- The internal assessment of 30 marks is done by the faculty members on the basis of class attendance, class assignment, classroom seminar/presentation, viva and score in the written examination.
- To keep the assessment transparent and robust in terms of frequency and mode, the DNPACC has an independent examination committee headed by senior faculty which looks after the entire evaluation process independently free and fair.
- The institution has given separate room with strong room to examination committee.
- The examination committee under the leadership of the head of the institution conducts meeting to

decide internal examination schedule and gives instructions to submit set of question paper in a sealed cover in time.

- The examination committee prepares exam schedule and appropriate sitting arrangement of the examinees.
- The examination committee makes arrangements of stationary and all exam-related materials.
- The schedule of examination is displayed both on the student notice board and institutional website.
- Fee exemption in the additional test is given to the students who represented the institution in the events of NSS, NCC, Sports and cultural activities at inter-college and inter-university levels.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

- The DNPACC has functional grievances Redressal cell to address students' grievances.
- There is an examination committee consist of senior faculty members which look after the internal evaluation process under the leadership of head of the institution.
- Any student can approach the faculty concerned for any exam related grievance.
- If the grievance is against university examination results, the institution assist students by helping them to apply for reassessment or rechecking to the office of the controller of the examination of the affiliated university through the administrative office of the college.
- The administrative staff under instructions of principal forwards application for the reassessment to the office of the controller of examination and follow it up regularly to ensure speedy Redressal of grievances.
- According to the prevailing norms students can apply for reassessment and rechecking within ten days of the announcement of results. Students can also make a demand for a copy of his for her answer book under the **right to information act of 2005**.
- The university has an independent system with reference to evaluation it offers rechecking and reassessment facilities at a nominal charge after the results are declared.
- Records of internal evaluation including answer books are preserved in a strong room.
- For the internal evaluation the DNPACC conducts additional test to oblige students who could not take the exam due to some unavoidable circumstances. Students represented college at various events of NCC, NSS and cultural during the examination are allowed to take additional test without fees.
- During the orientation programme newly admitted students are updated about the attendance required and minimum marks required at the grading system both at internal and external evaluation. In internal evaluation gracing is given at the institutional level if required.
- Before the submission of internal evaluation to the affiliating university prepared internal evaluation statement of marks is displayed on institutional website and students' notice board. In case of any doubt or query, students can approach examination committee for the clarification.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

Institutions of higher education have recognized that a full dedication to teaching and learning must include assessing and documenting what and how much students are learned and what is the program and course Outcome to improve education. The program and course outcome of the programs offered by DNPACC are communicated through various means such as college website, during orientation programme, parents meet and during classroom teaching. Students are made aware of the course outcomes by all departments by the faculty members and expert lectures. The DNPACC encourages faculties to participate in workshops seminars, conferences, orientation programs, Refresher programmes and FDP to impart program and course outcome-based knowledge and the same is well communicated to students. Distinguish and successful Alumni are invited to share their experience in this regard. They share how their program and course shaped their career which guides existing students alive with the better-specified program and course outcomes.

Program and course outcome of Commerce and Economics

- To acknowledge the tools of analysis
- Skills with which to understand and participate in modern business and economics
- Enables to develop numerical abilities
- Learns commercial correspondence.
- Development of Entrepreneurship
- Able to understand demand, supply and marketing better
- Forecasting changes in prices and output
- Principles of business methods managements at Macro level.
- The economic behaviour of firms and plant
- Quantitative reasoning skill
- Problem-solving skill
- Able to communicate effectively in written, oral and graphical form about specific issues and formulate well-organized written arguments.

Program and course outcomes of Gujarati & English Literature

- Influential and creative writing skills
- Better understanding of texts in their cultural and historical contexts.
- Can analyze literary text in contemporary and comparative

- Able to interpret literary texts
- Creates imaginative and original literature
- Better understanding of significant development of different Era of literature
- Demonstrate proficiency in critical thinking, communication fluency and quantitative fluency.

Program and course outcomes of Political Science

- Critical thinking
- Ability to form arguments on key issues of public policies and politics
- Able to understand the finalization of various types of Government policies.
- Able to understand the various political system
- Understanding of International relations and foreign policy.

Program and course outcome of History

- Will develop an understanding of the history of ancient India.
- Will understanding the various tools for knowing the history of ancient India.
- Get to know about the ancient Indian culture – India’s valley civilization.
- Will get information about the various events that took place in the world.
- Will get information about the subsequent changes that took place after renaissance.

Program and course outcome of Psychology

- The B.A. Psychology programme intends to awareness and importance to study human thought, behavior and mind.
- The programme informs the students in psychology will be able to locate, evaluate and apply psychological information.
- The programme informs the student how to scientifically analyse human psychology.
- The programme informs the students about the wide range of psychological studies, theories, mechanisms and concepts related to psychology.
- Student will understand how cultural factors affect personality and behavior.
- Be able to work effectively in groups.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Upload any additional information	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The DNPACC evaluated the performance of the students through various methods and mechanism to

measure the attainment of each program outcome, program-specific comes and course outcome. The objectives and outcomes are properly defined evaluation of student so that programmes specific outcomes are attained through the competency in terms of knowledge and skills. The HEI has adopted the following methods to evaluate the attainment of POs and COs.

Direct Evaluation process - The POs were assessed with the help of the Course Outcome of the relevant program through the direct evaluation process. It is conducted as per the guidelines provided by the affiliated university. As a part of direct evaluation terminal examination, unit test, assignment, project work, group discussion, viva voice test, etc are conducted. The performance of the student on each program outcome is analyzed and recorded at the department level. The affiliated university has implemented CBCS structure since 2011 as per CBCS internal and external evaluation process students are evaluated for 70% of total marks by the University examination and 30% marks as internal assessment.

Direct Methods of measuring attainment

- **Internal Assessment** – Written-test, Internal assignment, project, viva voice test, debate, group discussion, students' participation in classroom activities and attendance. All these are aligned with the program outcome of the respective subjects.
- **External Examination** – The affiliated University conducts examination as per the semester and annual pattern through which the HEI measures programme outcomes based on the course attainment level fix by the program and appropriate grade is awarded.
- **Internship and field - work** – As a part of experimental learning and first-hand knowledge students are encouraged to take up field work, project work, internship, etc. and also motivated to prepare project on their learning experience which help them to obtain necessary skill in their discipline.
- **Progression in Higher education** – It is one of the important methods to measure attainment of POs and COs. On the basis of the office record of transfer certificate the HEI has details of pass out students enrolment in higher studies.

Indirect Methods of measuring attainment

- **Career counselling and placement** – The HEI has an active Entry in Service and Career Counselling cell and Placement Cell. The cell organizes campus placement in collaboration with industries and corporates on the campus and of the campus. The number of students who gets placement offer is proof of POs and COs attainment. Placement data is one of the best practices to measure the attainment of POs and COs.
- **Students participation** – The attainments POs and COs are also measured on the basis of students active participation and performance in co curriculum, extracurricular, extension activities, sports, cultural, NSS, NCC, Saptadhara and Youth festival, etc.
- **Feedback analysis** - Feedback mechanism is one of the best instruments to measure attainment of POs and COs. The HEI takes oral feedback from parents, teachers and alumni to improve teaching learning process in outcome-based education. This process provides empirical knowledge which is very useful in improvisation and attainment.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 71.03

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1633	1454	1290	765	662

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1844	1797	1630	1360	1317

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.08

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 9.68

3.1.2.1 Number of teachers recognized as research guides

Response: 03

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
7	6	5	5	5

File Description	Document
List of research projects and funding details	View Document
Any additional information	View Document

3.2 Innovation Ecosystem**3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge****Response:**

DNP Arts & Commerce College is primarily an undergraduate college affiliated to HNGU, Patan. However, '*Creation and transfer of knowledge to students*' has been a prime objective of our institution since its establishment. In order to fulfil this objective all the faculties including our principal always remain willing to contribute towards research activities of the institution. The process of creation and transfer of knowledge among our students happens through following ways and means collectively run with the support of all our professors.

- **Library resources**

The library of the Institute is equipped with new books pertaining to a wide range of topics. Journals suggested by different departments are subscribed. A total of 49 journal are available in the library. The library is equipped with LAN system and Namo Wi-Fi. Faculty members are encouraged to undertake research work. Half of the faculty members holding Doctoral Degree and 03 of them possess Ph. D. guideship.

- **Research Committee:**

Our institution gives much importance to research activities. Recognizing the importance of research activities in higher education institutions, the College has constituted a research committee to promote, coordinate and monitor research activities.

Objectives of the Research Committee:

1) To organize lectures by expert to create awareness about the importance and need to undertake research.

- 2) To arrange lectures on different aspects of research as an academic discipline.
- 3) To arrange lectures through UGC Regional Center Authority to explain the various schemes of funding for research by teachers.
- 4) To organize lectures on how to prepare proposals for minor & major research projects of the UGC.
- 5) To give students research orientation.
- 6) To promote the research-oriented attitude among students, post graduate students in particular.
- 7) To organize lectures on research methodology.
- 8) To avail literature of research for students & teachers.

Faculties and students of post graduate program are encouraged –

- To increase their number of research publications.
- To undertake minor and major research projects with the aid of various funding agencies.
- To organize more number of seminars, conferences and workshops on research.
- **Wallpaper and college magazine committee**

The HEI has a wallpaper and college magazine committee which develops knowledge temper and research culture and aptitude among students. Students are informed about the research carried out by the faculty members which provides inspiration. Displaying the research and project work done by students on the notice board and provide guidance. The Committee also publishes college magazine ‘**BANAS DRUSHTI**’ in which the research work of faculties and students reflects.

- **E- Journal**

The HEI has a SAMVID - Multidisciplinary Research Journal with ISSN No. 2582-015X. The HEI invites research scholars to get their research work published. It encourages all research seeking aspirants. This magazine published twice in a year so faculty members get opportunity for more research work.

To create and transfer of knowledge the HEI has sufficient infrastructure, ICT, researches conducive working environment, publication opportunities and required support from the Management.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0**3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description**Document**

List of workshops/seminars during last 5 years

[View Document](#)**3.3 Research Publications and Awards****3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years****Response: 2****3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years**

Response: 04

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 02

File Description**Document**

List of PhD scholars and their details like name of the guide , title of thesis, year of award etc

[View Document](#)

Any additional information

[View Document](#)

URL to the research page on HEI website

[View Document](#)**3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years****Response: 1.01****3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
7	1	5	9	7

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.04

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
6	3	7	7	7

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

To communicate and sensitize students to social issues and for their holistic development and to make them understand their social responsibility. The HEI carry out various extension activities in the neighbourhood community. The HEI has an active NSS and NCC unit and it performs a unique mentoring process through which many activities are conducted to address the social issues and holistic development of the students. These extension activities influence the students, their understanding of the problems in the rural and urban areas of the state, the various policies of the Government and their impact on human life are brought to the perception of the students. They are encouraged to participate in various community development programs to develop their holistic development. Self-discipline, loyalty, respects and patriotism is nurtured among the NCC cadets. The HEI also has an active Community Service Band.

In addition, the students are involved in the below-mentioned activities.

- The NSS conducts an annual camp in the neighbouring villages for 7 days, which helps them to mingle with the village and rural people to understand their lifestyles and needs better. Various activities enable the students to cultivate the much-needed traits like self-confidence, leadership, self-discipline, commitment and devotion, hard work and teamwork and the same qualities will help them to excel in academics as well. The students accumulate new knowledge, experience changes in their attitude and behavior positively towards the socially deprived or oppressed.
- The HEI conducts Thalassemia test compulsory for all freshers and awareness programmes on thalassemia is arranged for thalassemia minor students and parents.
- The HEI organizes health awareness Programmes on various diseases Chikungunya, Dengue and Swine flu etc.
- The institution has taken the initiative to make aware society about social and health problems like female feticide, dowry system, environment protection, waste plastic collection. Back to Nature Awareness Program, HIV awareness, anti-tobacco and cleanliness awareness etc.
- The HEI organizes awareness programmes about Government schemes like Jandhan Yojana, Swachchh Bharat Abhiyan, In house toilets, Beti Bachao- Beti Padhao, Vyasana Mukti (about De-addiction), Voter's awareness programmes.
- Various generic courses regarding Environment and Sustainability have introduced our curriculum for UG students.
- Our volunteers not only served the surrounding areas but also helped and provided immediate help to the flood-affected areas of Banaskantha district in the year 2017—18.
- Other activities: -
 - Tree plantation on the campus and off the campus
 - Cloth and Blanket distribution
 - Blood donation camp
 - Distribution of ayurvedic tea to prevent swine flue
 - Voter awareness program and voting process through EVM on VVPET
 - School kit distribution
 - Visit to old age home
 - Cleanliness drive.
 - Charity Work.
 - Programmes on gender sensitization
 - Run for Unity
 - Programmes on women empowerment
 - Information about ABHAYAM helpline 181
 - Information about Vishakha Guideline
 - Cancer awareness programme
 - Yoga Day celebration and seminar

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/

government recognised bodies during the last five years**Response:** 0**3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description**Document**

Number of awards for extension activities in last 5 year

[View Document](#)**3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years****Response:** 10**3.4.3.1 Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	00	00	04	06

File Description**Document**

Reports of the event organized

[View Document](#)

Number of extension and outreach Programmes conducted with industry, community etc for the last five years

[View Document](#)

Any additional information

[View Document](#)**3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years****Response:** 5.38**3.4.4.1 Total number of Students participating in extension activities conducted in collaboration**

with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	509	657

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 10

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	9	1

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document
Any additional information	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Ours is a well-expanded institution catering to students' all adequate facilities as per minimum requirement specified by statutory bodies. The institution was established in 1969 with limited student intake of just 500 students. Till date, this institution has much expanded having intake up to around 6745 students. Our college has 10 class rooms in old building until 2000. It got expanded with new commerce wing having new 7 more classrooms added in the new building constructed in 2005. Last year first floor was also built with 7 new class rooms. Currently, there are 23 class rooms, a huge library, a separate administrative wing, staff room, girls' room, Digital English Language Lab, Psychology lab, a spacious assembly hall, a huge play ground etc. at our institution.

- The College is situated on a 40468 Sq. Mt. of campus with built-up area of 5715.86 square meters. The state-of-the-art infrastructure augments learning and promotes a good teaching-learning environment.
- There are several rooms for co-curricular activities and separate offices are allotted to NSS, NCC, Sports, IQAC Committee, CASH (Cell Against Sexual harassment and Girls Counselling) and differently-abled, Dr. Baba Sahib Abedakar Open University study Centre and Department of Commerce.
- Class Rooms - The College has 23 airy and spacious classrooms. There are proper arrangements of fans, lights and black/green boards and sitting facilities which are very conducive for learning. Among the 23 classrooms, 13 classrooms are equipped with OHP a teaching aid which is routinely used for power point presentation/seminars and discussions.
- Assembly hall is equipped with excellent sound and lighting system. There is also an OHP installed for multimedia facility. The seminar hall is also having 1 LED TV to watch BISAG of SANDHAN. Total seating capacity of seminar hall is approx 350.
- 27 computers in the Digital English Language Lab and 24 are connected to internet through LAN.
- OPAC, ILMS (SOUL-III COLLEGE VERSION), availability of good number of reference books and journals are the salient features of the library.
- The institute has a huge play ground for outdoor games like football, cricket, hockey etc. There are also necessary items for weight exercises and for field and track events.
- The institute provides cold RO processed water to students and staff members. There are three RO plants installed in the institution.
- The institute also has full time sweepers to take care of cleaning the campus. There are also rare species of trees available in the campus, which is taken care of properly. The waste disposal is done systematically by following government norms. Dustbins are kept at various places to manage the waste properly. Time and again the institute takes help of Municipality & other local authorities for waste management.
- College management ensures availability of adequate physical infrastructure considering UGC, Office of the Commissioner of Higher Education, Gujarat State and Hemchandracharya North

Gujarat University norms. Whenever additional course is started or curriculum needs arise it is ensured that required physical infrastructure is available on time.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Our institution aims at the overall development of student and therefore provides all the facilities for sports, games and cultural activities to the students. The adequate facilities for sports, games and cultural activities are stated below.

Playground for Outdoor games

Our institution has a huge playground for outdoor games. The size of playground is 14218 sq. mts. Many University level tournaments have been successfully organized on the play ground. Our students utilize this ground in a best way throughout the year.

The institution has always tried to prepare students to be a part of the University and State level teams. The college has earned special reputation in the field of sports. The DNPACC has been participating at various levels - inter university and university level tournaments. All the necessary Instruments and equipments for sports and games are available.

Out-Door Play ground

1. **Cricket**
2. **Foot ball**
3. **Volley ball**
4. **Basket ball**
5. **Kho-Kho**
6. **Kabbadi**
7. **Softball**
8. **Athletic**
9. **Fensing**
10. **Cross country**
11. **Judo**
12. **Baseball**
13. **Yogasan**

Assembly Hall for Cultural Activities

Our institution has a spacious assembly hall having all audio visual facilities for cultural activities. The assembly hall was established in the year June 2010. The size of the assembly hall is 236 sq. mts. The total seating capacity of the assembly hall is 350. This hall provides all the facilities like sound system, multimedia projector, lights etc. Here, we can conveniently organize cultural competitions. The IQAC Collects Planner from all the Committees so that it can plan out the Maximum Utilization of the Assembly hall. In addition to these interdisciplinary lectures, PPT presentations are also arranged in the assembly hall. Utilization of the Assembly hall is monitor by the IQAC.

Cultural Committee focuses on skill development of the students, under the guidance of the faculties in charge. The faculties of HEI are working so hard to prepare our students culturally rich and well mannered. Our college provides every amenities to organize all type of cultural events. The college participates in the University Youth Festival every year. We provide training to the students to participate in the youth festival, along with necessary costumes and props for the group events. Our students got excellent results every time in youth festivals which makes us proud. Our college organizes Annual Day, Traditional Dress Competition and Garba Mahotsav every Year.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 52

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 13

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 25.12**4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
28.74	21.40	36.96	41.43	17.59

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource**4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

Our institution has partially automated library with ILMS system. There is well-enriched library having more than **34622** books of various subjects at our institution. We inspire our students towards reading books through 'Book Exhibition' every year. Our faculties also recommend them best books and magazines for extra reading through year. There are also ISSB journal and magazines available in the library on subjects like Gujarati, Economics, Political Science, English etc. There are also general knowledge magazines subscribed for the preparation of competitive examination. We have richest collection of around **248** CDs on different subjects available here.

Reference Books of different subjects available in different languages.

<i>Sr. No.</i>	<i>Subject</i>	<i>No. of Books</i>
1	Gujarati	21414
2	Hindi	228
3	Sanskrit	1112
4	English	1246
5	Psychology	495
6	Political Science	642
7	Economics	3260
8	History	316
9	Sociology	145
10	Statistics	323
11	Law	202
12	Accountancy	2513

13	Management	1613
14	Reference Books	1067
15	Periodical	46

List of Magazines with ISSN no.

Sr. No.	Name	ISSN No
1	Busdhiprakas	2347-2448
2	Gujarat Manovigyan Darshan	2229-3477
3	Navnit samarpan	2455-4162
4	Aadilok	2250-1517
5	Tadarthya	2278-4640
6	Olakh	2349-6177
7	Lok Gurjari	2320-8872
8	Arthsankalan	0791-6041/0976-2086
9	Economic & Political Weekly	0012-9976
10	Southern Economist	0038-4046
11	University News	0566-2257
12	World in Box	2321-0176
13	Abhidarshti	0971-6629
14	Navchetan	2447-2394-0964
15	Yojana	0971-8397

List of Magazines

	GUJARATI
1	KAVITA
2	KUMAR
3	PARAB
4	BUDDHI PRAKASH
5	TADARTHYA
6	KAVILOK
7	TATHAPT
8	SHABSASAR
9	OLAKH
10	LOK GURJARI
11	AADILOK
12	NAVNIT SAMARPAN
13	SHABSDA SRUSHTI
	ARTHSHAstra
14	ECONOMIC POLITICAL WEEKLY
15	SOUTHERN ECONOMIST

16	ARTH SANKLAN
17	YOJNA
18	GRAM SWARAJ
	GENERAL
19	JANKALYAN
20	BHUMIPUTRA
21	SHASVANT GANDHI
22	SHREE RAMKRUSHNA JYOT
23	ABHIYAN
24	CHITRALELKA
25	OUTLOOK
26	INDIA TODAY
27	READERS DAIGEST
28	JIPSI
29	NIRIKSHAK
30	NAV CHETAN
31	NIRAMAY
32	AKHAND AANAND
33	SYBAR SAFAR
34	SAFARI
	EDUCATION
35	ABHIDRASHTI
36	UNIVARCITY NEWS
37	UDICHYA
	GENERAL KNOWLEDGE
38	COMPITITION SUCCESS REVIEW
39	CURRENT AFFAIRS
40	PRATIYOGITA DARPAN
41	WORLD INBOX
42	ROJGAR SAMACHAR
43	EMPLOYMENT NEWS
44	LIBARTI CERIYAR NEWS

Seating facility

Separate reading facility available for faculties and students.

Working Hours

The library remains open on all college working days. The timings are 8.00 am to 5 pm.

Layout of the Library

The library has separate reading area for the faculty members and the students. The books are arranged in different sections as Reference Books, Text Books, UGC Grant, PG Section Books, and Reference Books in English Language and General Books in Gujarati language. It has a separate digital section, periodical and magazine section. The digital section provides internet access to the faculty members and students.

Purchase and Use of Books

The library procures books, journals etc. on the recommendations of the faculty members. These recommendations are to be approved by the concerned HODs, and thereafter by the Principal. There is also a Library Advisory Committee which looks after the whole process.

Library Automation

The process of library automation started in the year 2003 when ILMS software SOUL -1 was purchased for the library from LIFLIBNET. In the same year one computer was also allotted for the library automation. The ILMS software was upgraded to SOUL-2 in the year 2011. And, again the ILMS software was upgraded to SOUL-3 in the year 2021. The institutional library is partially automated. OPAC is restricted to be used by the librarian. All the books are bar coded and the institute is on the pathway of making the library partially automated.

Name of ILMS software: SOUL – 3.0 (INFLIBNET – GOVT. OF INDIA)

Nature of automation: Partially automated

Version: SOUL – 3.0 (College Version)

Year of automation: 2021

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.36

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.84	1.45	1.82	0.83	1.84

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 0.36

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 22

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The institution knows the importance of ICT for educational purpose and updates institutional IT facilities time to time. Since 2014 institution have an active technology up gradation committee.

Functions of the Committee:

1. To help and provide computers for the necessary administrative, library and NAAC activities.
2. To help and provide internet facilities to staff and students.
3. To check E-mail communication' (CHE, KCG, MHRD, UGC, GOVT. OF GUJ., HNGU etc.).
4. To help in arranging basic computer education for the staff.
5. To help in computerizing all the administrative works including library.
6. To check proper working of necessary electronic instruments.
7. To maintain dead - stock of necessary equipments.

On the recommendation of the Technology Upgradation Committee, the institute frequently updates its IT facility. Currently there are in total computers 45 computers in the institute out of which 41 computers and 1 laptop have internet connections. Our institution always ensures to check the connectivity and speed of Wi-Fi in campus.

Sr. No.	Place	No. of Computers with internet	No. of Computers without internet
1	DELL lab	24 computer	03 computer
2	Office	09 computer with 8 printer, two scanner and two Xerox machine	
3	Principal Office	01computer with printer	-
4	Staff room	03 computer with one printer	-
5	Library	03 computer	-
6	NSS Office	00	01 computer with printer
7	IQAC & NAAC Office	01 computer with printer, scanner and Xerox machine	
	Total	41 computer 11 printer	04 computer and 1 printer

3 scanner

3 xerox machine

125 CCTV cameras are also installed in the campus. There is an LED monitor in Principal's office to observe the activities of the college through CCTV cameras.

Sr. No.	Name of Facility	Date of Updation	Nature of Updation
1	ILMS (SOUL-1)	18/07/2003	SOUL-1 software purchased from INFLIBNET for library
2	Library Computerization	12/11/2003	One Computer system was installed in the library for OPAC
3	Office Computerization	22/09/2004	Two computer systems were installed in the admin office
4	BSNL Broadband connection	2007	All the computers in office were equipped with broadband internet connection with a speed of 2 MBPS
6	ILMS software upgradation to SOUL-2	20/05/2011	SOUL-1 was upgraded with SOUL-2
7	Admin office computerisation	17/05/2012, 26/09/2012	7 computers were installed in the institution to upgrade the outdated computers with the latest core i3 and i5 processors and licensed windows 7 software
8	NAAC Office Computerisation	26/09/2012	NAAC office was provided a computer system with printer
9	DELL Computer Lab	July 2013	A new DELL Computer Lab with 27 computers was established for the benefit of students
10	College Website	03/06/2014	College website was launched
11	OHP	18/08/2014	1 seminar hall & 13 class rooms were equipped with Over Head Projectors and multimedia equipments
12	SANDHAN (All Gujarat Integrated Classroom)	10/11/2014	A 32" LED was installed in the seminar hall for the telecast of SANDHAN
13	CCTV Camera	15/11/2014 & 2021	125 CCTV cameras were installed in the entire college.
14	Online Admission Form filling	05/06/2015	Students were provided the facility of online admission form filling
15	Online Fees Collection Software	06/06/2017	A software named Vidyalaya was purchased for online fees collection and from 21/11/2017 online fees collection was started
16	ILMS software upgradation to SOUL-3	2021	SOUL-2 was upgraded with SOUL-3

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 228:1

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: B. 30 MBPS – 50 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 15.25

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
12.87	22.67	17.46	22.12	12.29

File Description	Document
Upload any additional information	View Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The policy of our institute is to make all physical and academic facilities easy accessible to our students. It tries to implement this policy by providing all the requisite details to students through orientation programme on - how to utilize library, DELL, play ground and computers. Every year, after the admission process, orientation program is organized by the Academic Affairs Committee. Besides that, our institution keeps updating all date of submission, date of all events, all details of admission process, detail about library membership, and date of all type of sports event, etc. on the institutional website. Students have easy access to minutest details pertaining to these facilities from institutional website. All notices including results are also regularly updated on the website. The Management always remains willing to provide all the necessary financial aid in terms of grants to maintain all the facilities for institution. Management is always positive to do students centric programmes.

Physical facilities

The physical facilities including Classrooms, Computers, OHP, Assembly hall, special room for examination committee , library facility, parking facility, portable drinking water facility, play ground, reading room, girls room, rest room for Divyang students, wheelchair facility for Divyang students, Computer lab. There are several rooms for co-curricular activities and separate offices are allotted to NSS, NCC, Sports, CASH (Cell Against Sexual harassment and Girls Counselling) and Dr. Baba Saheb Aabedakar Open University Study Centre, etc. are made available for the students. The students seek admission to desired courses. Choice filling option of subjects offered in different programme after the declaration of merit list is also available in the institutional website. The institution has been following the fee structure of the affiliating university and Higher Education Commission of Government of Gujarat. The classrooms and other facilities are utilized regularly for teaching-learning and evaluation process and also made available to meet the demand of higher authority for conducting the elections, competitive exams etc. The maintenance and the cleaning of the classrooms are done with the efforts of the helping staff and sometime the college goes for the maintenance contract. The college garden is also maintained properly. The institute has a clean and green campus with 155 tree and many small plants. Campus also has its own bore well, water harvesting unit, solar power generation unit as a part of green initiative.

ICT AND INTERNET FACILITIES:

The college has adequate number of computers with internet connections and college admin office is totally computerised. All the stakeholders have equal opportunity to use those facilities as per the rules and the policies of the institution. The DELL connected in LAN is open for the students as per the schedule. Namo Wi-Fi facility provided by the Government of Gujarat is also internet access for students. The office computers, which are also connected through LAN, are consisting of the office software making work easier and systematic. The library is also provided LAN facility for the computers and they are loaded with the library software SOUL 3. Professors' common room also computerised with LAN facility.

In addition to that, majority of the staff has their own laptops. The Institution has a functional technology up gradation committee to maintain all these facilities.

The academic support facilities like library, the sports and the other platforms supporting overall development of the students like NSS, NCC and Career Counseling Cell etc. is open for all stakeholders.

LIBRARY FACILITIES:

Accession to library is permitted at the cost of the deposits as caution money and this amount is refunded after completion of programme. Library has huge number of subject reference books, journal, news papers, magazines, etc. for all the stakeholders. A provision of the budget for the library maintenance is sanction by the college Management. The activities like fumigation and keeping library clean is done frequently by library helping staff.

SPORTS FACILITIES:

The DNPAAC has adequate infrastructure and huge play ground for sports activities, which can be used by students, staff and the local community.

As a part of decentralization of work from 2014 and onwards, college Internal Quality Assurance Cell constitute different committee for Academic, co-curricular, extra-curricular activities and students centric activities. In addition to this saptadhara events are also organizes in the campus. It is mandatory for every student to participate at least in one of the Saptadhara.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 54.36

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
4025	3914	2519	1492	2353

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.19

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	49	0	0

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 16.95

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	970	2077	1056	177

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.83

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	39	27	15	6

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 17.4

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 508

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 60

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	3	1	0	1

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	3	1	0	1

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 35

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	8	11	10	6

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The HEI adhere prevailing Act, Ordinances and Statutes, of the affiliated university, which does not have such provision of student council, but we take the voice of students through oral suggestions, Suggestion Box, Feedback in Classroom teaching, Mentoring-group leader, Parents Meet, Alumni Meet and NSS Unit. To protect the interest of the students the HEI also conducts different activities that are performed by different committee established at college level. The student representation in different committees is constituted every year on the basis of the students' interest in academic and extra-academic performances. A committee of the faculty members is formed to administer the various works of the student representation in different activity viz. its formation, planning and execution of activities and so on. The representation in various activity works as a bridge between the institution and the students. It ensures smooth and timely dissemination of information and solution of some problems. It also facilitates various activities in the class rooms and college campus. The active volunteers of committee organize various programmes that help in the development of students, institute and society. The programmes conducted under the umbrella of the following committee helps to built students' skill and help to inculcate morale

values among students. Following committees organizes co-curriculum and extra-curriculum activities that have student representation according to the requirement and interest of students, and thereby HEI takes care regarding overall development of students and also looks into student grievances issues.

Students' representation is significantly observed in the various activities carried out by the following units.

- SAPTDHARA
- NSS
- NCC
- Career Guidance Centre
- 'Udan' Girls Club
- Library Cell
- Sports Cell
- As a sub mentor

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 24.8

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5	34	28	28	29

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college has an unregistered functional Alumni Association established in the academic year 2014-15 which tries to keep meeting once a year. The institution also invites former faculties in certain important meetings or gatherings. Their suggestions are cordially invited and the due suggestions are taken into consideration very promptly. The objective of this alumni association is to conduct get-together and provide a platform to the present students to interact with the successful alumni in a cordial and friendly atmosphere. Those can help to develop strong network resulting in career openings for the current students. It also provides the platform to the students to create a report with the alumni on social networking like Facebook, Twitter, Linked-In sites.

The association proposes to do following activities.

- To arrange annual get-together during annual day and honor the alumni who have secured prominent positions. Alumni give their suggestions for improvement and development of the college.
- To encourage and inspire the Alumni to contribute in development of the college generously and be helpful in the placement of students. The alumni contribute to college through their valuable suggestions, helping in placement and helping in Grievance Redressal.

The HEI has always appreciated positive suggestions from the alumnae and have implemented them for the betterment of the institute. The suggestions for well organized parking, to arrange for career guidance activity, to have identical uniform for students and to organize co-curriculum activity were given by the active members of the alumni association. Looking forward in a positive direction the HEI has tried its level best to implement these suggestions that can help to create such students who become self reliant after completion of their education.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

DNPACC managed by Sardar Patel Education Foundation was established in the year 1969. The key objective of the HEI is to impart quality education to the students of nearby areas without any discrimination of caste, sex, religion, language and region, thereby creating such citizens who can become self reliant after completion of their education. Besides this the HEI also aims to build good moral values, increase self-confidence of students and overall development of students learning in this institute. The HEI has made all its efforts to move forward in the direction to achieve its mission and vision, because of which today the HEI is the oldest and well known institute in the area having large intake of students. The principal and the governing body shoulder the responsibility of ensuring that the vision and the mission of the college are adhered to. Managing trustee has an annual review with the head of the institution.

Vision:

To aspire for a globalized and cosmopolitan culture through the instrument of higher education in building and moulding of individual and nation as a whole. To get stakeholder self reliant for happy and honorable life with the true taste of our democratic values. To make them confident enough to safeguard our great traditions and cultural heritage with the spirit of nationalism.

Mission:

Our mission is to provide access to excellence in academic through value oriented education without discrimination of caste, sex, religion, language and region. This institution also aims at instilling strong moral values among students to get them enlighten for their all round personality development and moulding of the nation.

Developmental plans are discussed at the governing body meeting which is held at least twice a year. The body discusses, evaluates and plans for the future, discussing the feasibility and relevance of ideas that help the college to grow. It also looks at and approves the audited statement of account. Besides this as and when required common management staff meetings are also conducted to take important decisions regarding HEI. Thus robust effective structure has been set in place to ensure that quality in terms of service is converted to excellence and is relevant to the changing time and circumstance of Higher Education. Prospective Plan for Development of the institution intends to extend its developmental work which is already being carried out. The prospective institutional plan is developed following the procedure of involving the cooperation of teachers, students and members of the Managing Committee. In order to formulate the strategy of development and deployment, the committees are constituted for each and every developmental work. Teachers have to participate in all the institutional plans and wherever the situation demands, students and members of Management Committee are involved.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The Top management includes The Managing Trustee and four other Trustees, The Principal, The IQAC Coordinator and senior faculty members play vital role in policy decisions. At least one meeting in a year with Managing trustee and once in a month meeting of staff and principal is conducted for healthy interaction between them. As and when any important decision regarding institute is taken, the members of the top management conduct meeting with the entire staff members including teaching and non-teaching, thereby invite suggestions from all staff members. Besides this Parents are important stakeholders and constitute the Parent-Teacher Association. The unit is very closely connected with the Institution, and has over the years, extended valuable suggestions for the development of the institute. There are periodical meetings between parents and teachers. Oral feedback from the parents is taken every year and their suggestions are honoured.

The Principal, the head of the institution in consultation with IQAC constitutes different committees to decentralize academic, co-curricular, extracurricular and other students centric activities in the beginning of each academic year. These committees are

- Admission Committee
- Academic Affairs Committee
- Library Advisory Committee
- Grievances Redressal Committee
- Media Cell
- Sports & Adventure Committee
- Examination Committee
- College Wall Paper & Magazine Committee
- Health & Hygienic Cell
- Research Committee
- Technology Upgradation Committee
- Placement Cell
- Poor Student Welfare Board
- Information Cell
- Saptdhara
- Entry In Service & Career Counseling Committee
- Cell Against Sexual Harassment
- NSS Unit & Advisory Committee
- NCC Unit & Advisory Committee
- Parents Association Cell
- Anti-Ragging & Discipline Committee
- Alumni Association Cultural Activity Committee

- Employee welfare Committee

These committees are given autonomy to manage their respective activities. Example citing participative management is one such meeting on 18th February, 2017 which was conducted by top management. The agenda of the meeting was overall development of the college. Written suggestions promoting college development were taken from each staff members. Based on these suggestions a scrutiny of list was prepared defining certain major development steps that were taken by the top management.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

DNPACC follows a transparent policy and accordingly functions to safeguard the interest of its stakeholders. The institute is offering arts and commerce under-graduate and post-graduate programs to the students of the nearby area in grant-in-aid unit and in the programs offered on self-finance basis. The institute has taken utmost care to provide qualified faculties to its students and accordingly also promotes the progression of its faculties by giving them liberty to attend the developmental programmes.

The Perspective/Strategic Plan and its Deployment is as below –

- Policies regarding academic, financial and other matters are developed. These policies are implemented at the College level by the Principal through staff members and committees.
- The Management holds formal and informal dialogues with the staff, from time to time, to address the grievances if any.
- In the academic units, teachers are encouraged to participate in seminars, conferences, workshops and refresher and orientation courses to update their knowledge and skill base.
- Students and Staff development programmes are conducted within the organization.
- Members of the staff are always motivated to enhance their academic level by promoting them to undertake research work and join programmes of doctorate level.
- Every five years internal transfer of different committee head is done so that staff is exposed to different working activity.

File Description	Document
Upload any additional information	View Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The DNPACC is managed by Sardar Patel Education Foundation, Deesa. The governing body is headed by managing trustee. All strategic and policy related decisions are taken by the governing body. While taking prime decisions regarding functioning of the institution to achieve its targeted objectives collective view of the staff member are also invited. Regular functioning of the institution is monitored by the combine efforts of all stakeholders. The management has appointed a campus director to coordinate all type of activities on behalf of management. The entire establishment of the governing body is well structured which includes

- Mr. T. J Patel – Honourable Managing Trustee
- Mr. N. S. Shah – Honourable Trustee
- Mr. D. F. Bhimani – Honourable Trustee
- Mr. A. V. Patel – Honourable Trustee
- Mr. D.P. Patel – Honourable Trustee
- Mr. Pritesh N.Shah -Honourable Trustee
- Mr. Aranik R. Patel – Honourable Trustee

The managing trustee is the signatory authority and has been authorized to take all executive and strategic decisions and the rest of the member abide by it.

Administrative setup and functions:

The HEI has been facing acute shortage of non-teaching staff because of the recruitment policy of the state government. Number of post is lying vacant, but as per requirement of the HEI management has appointed clerical and sub staff on ad-hoc basis. The management bears these additional expenditures. The administrative functions of the institution are administered by executive head, the Principal and non-teaching staff includes –

Office superintendent -coordinates and supervises the smooth functioning of administrative work including recruitment process of teaching and non-teaching staff.

Accountant - Keeps the record of all financial transactions and shoulders the responsibility utilization of various grants and conducting internal and external audit in time.

Clerical staff - Clerical staff members are assigned duties related to the admission process, enrollment,

scholarship, examination, entry of internal marks, etc.

Sub Staff - Performs their respective duties allotted to them.

Service rules and procedure - The HEI adheres all service rules, regulation and procedures of recruitment and promotions of teaching faculty implemented by UGC. Due to the non-committal and passive recruitment policy of the state government. The HEI has been facing acute shortage of faculties. At present the state government has introduced a centralized recruitment procedure for teachers. The Commissioner of Higher Education monitors the recruitment process. The DNPACC too joined in this procedure and got 07 faculties recruited in 2015-16 and for non-teaching staff, it follows policies framed by the state government.

Grievances Redressal Mechanism

The HEI has functional Grievances Redressal Cell consisting of senior faculty members for teaching non-teaching staff members and students. No such grievance from staff members registered to the cell till date. Because of the good and intact harmony among staff members. Of course differences of opinion have been noticed but they have been resolved amicably.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP (Enterprise Resource Planning) Document	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

DNPACC is the oldest education institute imparting higher education in Banaskantha District, the main objective of the institute is to provide quality education to the students of nearby area that can help them to become self-reliant and get honorable status in society. Therefore the institute takes utmost care to provide qualified and skillful staff that can impart quality education, support and guidance to its students. This demands up-gradation on the part of staff members which includes attending seminars, workshops, training programmes, research work, etc. the institute also provide financial aid to its staff members for attending seminars and also give duty leave to attend such developmental programmes. The welfare measures implemented at institute level can be graphed as under –

- Faculties are always motivated to participate in various seminars, workshops, FDP, orientation programmes related in their area of specialization besides this they are allowed to engage themselves in university exam duty and they are given duty leave for the same.
- Non-teaching staff are encouraged to develop their technological and soft-skill area, and for this purpose they are motivated to participate in various up-gradation programme arranged by the university.
- Faculties are encouraged to pursue higher studies especially doctoral -studies.
- The institute has a resolution to provide economic support to its ad-hoc teaching and non-teaching staff in time of contingency.
- Faculties are motivated to conduct research and also publish their research paper in the journal proceedings.
- Teaching staff are given twelve casual leaves while non-teaching staff can avail fifteen casual leaves during any academic year.
- As per government rule female faculty gets six months maternity leave and male faculty too can claim paternity leave as per the norms.
- According to the government welfare scheme employees get benefits of Gratuities, GPF, CPF, LTC, Pension and NPS.
- Credit society established by the trust provides credit facility to its members in short notice.
- Management always appreciate and encourages all the staff members for their achievements.
- Every year college family celebrates Navaratri by arranging ras garba for its staff and students, it also celebrates sports day once a year.
- Wi-Fi, computer etc facility is provided to staff to carry out research work.
- Grievances Redressal Cell created in the college looks after the complaints of both staff members and students.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies during the last five years**Response:** 34.08**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	9	7	10	20

File Description**Document**

Upload any additional information

[View Document](#)

Details of teachers provided with financial support to attend conference, workshops etc during the last five years

[View Document](#)**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years****Response:** 0.4**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	1	0

File Description**Document**

Upload any additional information

[View Document](#)

Reports of the Human Resource Development Centres (UGC ASC or other relevant centres)

[View Document](#)

Reports of Academic Staff College or similar centers

[View Document](#)

Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff

[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 13.4

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	4	2	9	2

File Description	Document
Upload any additional information	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
IQAC report summary	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Performance Appraisal System for Teaching

Faculties need to fill the academic diary provided by the institute which covers all the academic co-curricular, extracurricular, extension, participative activities of the teacher. Besides this performance appraisal system is implemented as per the UGC guidelines. The self-appraisal report for the Academic Performance Index (API) filled by the faculty and submitted to the IQAC. After verification of the Self Appraisal report by the IQAC, it is submitted to the head of the Institute for promotion under CAS. Under this scheme of promotion 07 faculty members who were appointed as an Adhyapak Sahayak have been promoted in the scale of Assistant professor and their services have been regularized.

Actual working days in an academic year and the actual presence of faculty members have been analyzed by the IQAC along with leave records. Management reviews the actual presence report of faculty members submitted by IQAC and takes necessary action regarding the appraisal. The IQAC also conducted teachers' evaluations by students of the final year. After reviewing the report Management also took necessary action regarding appraisal of the faculty.

Performance Appraisal System for Non-Teaching

A seniority-based appraisal system is applicable for non-teaching staff. As per the state government norms, non-teaching staff are promoted on their experience depending upon the availability of posts vacant. At present 99% of posts of non-teaching staff are lying vacant. The Management has appointed required non-teaching staff on an Ad-hoc base. As per the latest circular of the Commissioner of Higher Education Government of Gujarat IQAC has to monitor- procedures of all appointments including recruitment of the principal.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Regular Internal and External Audit of the Institution

The institute is a non-profit organization running under the umbrella of “Sardar Patel Education Foundation”, in order to maintain the authenticity of its financial usage it conducts internal as well as external audit every year and the audited reports are maintained with the accountant of the institute for future reference. The College Trust accounts are also reviewed by the income tax authorities since the trust is public charitable trust. There is no note of disapproval or any pending litigation, either before the Charity Commissioner or the Income Tax authorities. Also to maintain genuineness, all purchases for the institution are done through tender system

External Audit system of the institution

Financial accountability is done, through Government auditors who visit the College for thorough assesment and audit of fund recived and spent. The grant of State Government is finalized only after the audit.

Internal Audit system of the institution

There is a mechanism of checking, rechecking and crosschecking of accounts by the accountant, Office Superintendent and Principal periodically. Besides, an internal audit is done at least once in a year by the C.A.Mrs. Itee Shah.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Institutional Strategies for Mobilization of Funds

The Sardar Patel Education Foundation trust does not take donation from any individual to avoid interference and influence in the functioning of HEI, The main source of availing grant of salary and development is provided by UGC and the State Government according to the rules and regulations in force. Another source of funds is fees collected from the self-finance unit of the campus and the development fees collected from students. Some quantum of fees collected from students goes to State Government and affiliated university according to the prevailing rules.

Institutional resources of Fund –

- UGC Grant
- Grant received from State Government
- Developmental fund received from students.

Optimal utilization of Fund Resources

The funds received from various quarters are utilized and monitored by the management according to the

guidelines provided by UGC. Funds received in the form of development is used in the extension and development of the institution.

Details of the utilization of funds

- The larger quantum of developmental fees collected from students goes in the salary payment of adhoc teaching and non-teaching staff
- Construction of well-furnished new administrative block.
- Well equipped assembly hall Constructions of new lecture rooms, renovation and maintenance of the building.
- ICT facilities
- Inclusion of basic amenities and infrastructure
- Affiliation of 05 new degree program at graduation level (English, Political Science, History, Psychology and B.Com. English medium) on Self-Finance based.
- The management has also started College of B.C.A. on Self - finance bases .
- Purchasing of new benches for students
- Installation of CCTV cameras.
- Campus development to facilitate students.

To keep financial transparency management follows tender system in the purchase and utilization of funds. All payments are made through an account payee cheque. In collection of the fees, institution has implemented cashless transaction system. The institution follows income tax rules and pays due taxes in the way of TDS in time. The institution gets all accounts audited by an authorized chartered accountant at the end of financial year.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Till date our HEI has not got Accreditation from the 'NAAC', though the institution received grant from the UGC in 2014 (XII Plan) to establish IQAC. There was confusion in the establishment of IQAC but after crucial consideration and with the consent of the management the institution established IQAC. As mentioned earlier, the HEI does not have Accreditation of 'NAAC' so the AQA.R was not sent to the 'NAAC'. IQAC tries its level best to monitor and provide quality in all spheres of academic activities.

1. IQAC conducts at least two meetings in a year to discuss policy and action plan to be implemented during the year.

2. IQAC collects academic planner in the beginning of each semester from HOD and Convener of each committee.
3. It frames policies related to quality assurance.
4. IQAC decisions are mostly approved by the management followed by its effective implementation. Some of such decisions of IQAC approved by management are

- To carry out IQAC meetings for effective planning process.
- To carry out extension activities.
- To encourage faculties for research work.
- To take feedback from students manually and parents orally.
- Arranging expert lecture for different subjects.
- To have career guidance facility for students.
- To subscribe N-list programmes of INFLIBNET (SOUL-2) in library.
- To develop the facility of live telecast SANDHAN programme.
- To purchase new educational and administrative software.
- To equip classrooms with ICT enable tools.
- To implement semester and CBCS successfully.
- To provide WI-FI facility. To purchase new software prescribed by the University for better administration.
- To set up more advanced teaching-learning equipments.
- To adapt the examination pattern and internal marking pattern as per new semester and CBCS system. To prepare and train teachers and staff with regards to CBCS and Semester System.
- Planning out the Academic Calendar, plan and polices of the institution.
- Arranging eligible guest speakers.
- Students and Alumni are also the part of the IQAC. They give their effective feedback and suggestion for quality improvement. Their feedbacks play very important role in the IQAC decision and proposal making.
- The IQAC, in consultation with the HEI, prepares the annual planner of the activities and communicate it to the faculty in the staff meeting held by the HEI to discuss and decide the conveners/coordinators and the committees for the activities for the effective outcome of the activities and ensuring active involvement of the faculty members.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The IQAC of HEI manages facilities and takes steps for improvement of the students accordingly it has taken numerous incremental initiatives during the last five years. Below mentioned is the list of the quality initiative taken up to improve identified areas:

Sr. No.	Area of Improvement	Steps taken
1	Improved facility for girls students	Common room for girls refurbished renovated to match the requirements of girl students. A sanitary pad vending machine was installed in the girl's room and new wash rooms were constructed.
2	Encouraging quality publication	HEI inspires its faculties by providing different facility of Wi-Fi, computer, different published material etc to publish their work in refereed and UGC listed journal
3	ICT Classroom	In the last five years institute has developed few ICT classrooms.
4	Appointment of qualified teachers	HEI takes utmost care while appointing faculties at institute levels and insist in appointing more qualified staff.
5	Formation of Research Committees	Research committee was established that encourages conducting research both for faculties and students, it also arranges basic research workshop for students in every semester.
6	Rest Room For Differently Able	<ul style="list-style-type: none"> • Wheel Chair • Required facilities for rest.

Other initiative taken by IQAC covers

IQAC manages, facilitates and maintains attendance records of the students. The teaching learning process structure developed within the organization can be listed as below

- To review effective teaching learning process feedback of each teacher are taken, analyzed and passed to concerned teacher for improvement.
- To review and evaluate structure & methodologies of operations & learning outcomes periodic meetings are conducted by the principal and required guidance is given to the concerned by the principal in consultation with the faculty I/Cs.
- The duties of all employees are defined well in advance by the IQAC accordingly employees have to submit their planner of activities academic as well as extra academic or administrative its execution record follow up actions and feedback and so on.
- The IQAC emphasis on physical availabilities of teachers to complete their curriculum in time.
- The IQAC in the consultation with examination committee and principal it organizes internal written evaluation in three shifts to minimize exam days and maximum teaching days.

Example of Institutional reviews and implementation of teaching, learning reforms facilitated by the IQAC

The affiliated university HNGU introduced CBCS from June 2011, so the DNPACC as an affiliated institution to HNGU implemented CBCS in all programmes. In the Implementation of teaching, learning, reforms and its review the IQAC provides well organized time table to all faculties and the same is displayed on students' notice board and on institutional website.

The IQAC emphasis on use of ICT in teaching and learning. In the continuous internal evaluation the faculties are encouraged for maximum use of formative assessment and evaluation.

Being an affiliated institution DNPACC adheres the entire CBCS introduced by HNGU in letter and spirit.

But IQAC always takes initiative that can help in improving teaching learning of students and faculties. At infrastructure level it has taken initiative like arranging for Wi Fi facility and Audio Visual Classrooms. It promotes Classroom Seminars, Group Discussion, Presentations and Lectures of experts.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

a. Safety and security

Gender Equity Promotion Programmes

- Gender equality is the one of the core challenges being faced by our society.
- The DNPACC conducts regular gender sensitization programme invites guest to speak on the importance and contribution of women in our society.

Safety and Security Measures for Girl students and Female staff

- The Institution is of the co-education.
- Professional security guards are stationed at all strategic security points.
- CCTV Cameras have been installed and monitored 24 x 7. Total of 125 CCTV Cameras are installed in the campus.
- Tobacco and smoking is strictly is prohibited.
- Strictly implementation of anti ragging guidelines.
- Awareness programme on safety and security of girls are organized by NSS, NCC and Saptdhara.
- To put on uniform on everyday have been made compulsory to prevent entries of other than students in the college campus.
- College has functional anti ragging and discipline committee and Grievances Redressal Cell.

b. Counseling :

- During academic, co curricular and extracurricular activities counseling of male and female students are done by faculty members.
- College has a functional cell against sexual harassment and girls counseling.
- This cell organise awareness program for girls against harassment.
- 'Vishakha Guidelines' given by the supreme court has been implemented
- Awareness programme are organized on women rights, human rights, Gender equality and campaign against female infanticide.
- Awareness programme on pre marriage counseling, domestic violence and sex education.

Sr. No.	Programme	Date	No. of Participate
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Self Study Report of D.N.P. (DEESA NAGAR PANCHAYAT) ARTS AND COMMERCE COLLEGE

			Male	Female
1	Malala Day Celebration	12/07/2016	70	80
2	Suraksha Setu Project	05/08/2016	35	60
3	Painting Competition on Women Empowerment	08/03/2017	-	38
4	Essay Competition on International Daughters Day	25/09/2017	-	40
5	Three days seminar on Yoga	22-23-24 /06/2017	50	30
6	Awareness programme on sexual harassment through questioner	10/07/2017	-	43
7	Essay Competition on Women empowerment	06/09/2017	-	22
8	Oath Day on Domestic Violence	14/02/2018	40	40
9	International Women day celebration	08/03/2018	-	50
10	One day seminar on Women Empowerment	26/07/2018	30	120
11	Programme on save women form silent killer	21/08/2018	-	150
12	Organized awareness programme for girls to give information about helpline no.-181	04/01/2018	-	200
13	Awareness on Sexual harassment	04/01/2018	-	200
14	Programme organized to promote self relent activity among girls - handicraft exhibition	01/10/2019	-	50
15	International Women Day	08/03/2019	-	150
16	Programme arranged on Encouraged and support girls education	15/07/2019	-	160
17	Programme on Mission Adventure for girls	08/09/2019	-	70
18	Ten Days Karate training for girls	08/09/2019 09/10/2019	to-	40
19	Women felicitation programme	03/02/2020	-	70
20	Poster painting on women power	08/03/2021	-	70

21	Special screening show of Gujarati Film 'Hellaro' on cinema house on women empowerment is arranged for girls	26/12/2019	-	40
22	Awareness programme on Sexual transmitted diseases and how to prevent	09/03/2019	-	40
23	International women day celebration	08/03/2019	-	46

c. Common Rooms

- Common room has been allocated for male and female to facilitate meeting, discussion.
- Separate reading room for male and female in library.
- In girls' common room drinking water and change room facility has been made available.

d. Other measures of sensitization :

- Active participation in Co-curricular and extra circular activities.
- Enrollment of female students is encouraged and we have reached 38 % of female enrollment in the current academic year.
- During annual shibir organized by NSS in village, volunteers actively participate in the awareness programme of health, hygienic, child education, social customs

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

Solid waste management & Liquid waste management

Dustbin for solid waste and liquid waste (Blue and Green) has been put at all strategic points. This waste is collected by the mobile van of the Nagar Palika under the scheme of door to door collection of waste. The policy for e-waste management is under consideration.

The HEI promotes students for cloth college bags instead of nonbiodegradable bags and encourage the use of steel water bottles and lunch boxes. Flex boards and plastic files are prohibited in the campus. The HEI always prefer the use of digital display boards during Seminars/Conferences and all gatherings. The HEI collects assignment and project work in no plastic form. To promote green protocol the HEI display boards having messages of No plastic, reduce, reuse and recycle and also put its solid waste management policy and plastic prohibited policy on different parts of the campus. To bring awareness among students about 'reuse' and 'recycle', we organize 'Best out of Waste competitions' and encourage students. The HEI also follows the guidelines of Swatch Bharat Mission initiated by the Government of India.

For liquid waste management we have underground system connected with main drainage line maintained by Nagar Palika

Total Number of purchase Dustbin and Expenditure on dustbin last five years :

Year	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Number of Dustbin	10	00	00	05	00
Expenditure	3313	00	00	2250	00

DNPACC campus has a total of 80 dustbins. Number of empty color bucket are used at dustbin to justify the motto of reduce, reuse and no wastage and low wastage concept.

Institute is believe in buy-back policy and exchange old electronics goods and maintains it well, because we are following the motto of low wastage and no wastage and it is one of the cost effective method of e-waste disposal. As per as possible the institute is tries to reduce the use of plastics and if it is in use it is under the concept of reduce, reuse and recycle

File Description	Document
Any other relevant information	View Document
Link for Geotagged photographs of the facilities	View Document
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: B. 3 of the above

File Description	Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

Response: A. Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Any other relevant documents	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

Response: C. 2 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.
- 2.Divyangjan friendly washrooms
- 3.Signage including tactile path, lights, display boards and signposts
- 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: C. 2 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The institute has uniform code of ethics and code of conduct for teachers, students and other employee. Everyone has to follow them irrespective of their diversities. The HEIs organized co-curricular, extracurricular and extension activities and provide inclusive environment for all stake holders with tolerance and harmony.

The HEI is playing a vital role to maintain harmony and national integration. The HEI arranges various cultural programmes to promote students towards value of tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. The HEI provides equal opportunity to all students without any gender consideration. The HEI also celebrates traditional day, cultural day, etc. Many activities are also carried out through NSS, NCC are also included. The HEI is also having CASH and internal complaint committee, Grievances Redressal Cell and internal discipline committee for the safety and security of all the stake holders. The DNPACC also has a functional Anti- ragging Cell which orients students about the consequences of ragging and Anti- ragging guidelines given by the Supreme Court.

To inculcate social and moral values the HEI celebrates commemorative days like... Republic Day, Human rights days, International Women day, Independence Day, Constitutional day, youth day, Gandhi jayanti, International yoga day, Aids awareness day, along with regional popular festival Dandiya - Garaba mahotsav by this cultural programme all participants.

Year	Activity / Programme	Date
2016-2017	Youth day celebration	12-01-16
	Voter awareness day	25-01-16
	Community outreach programme	28-01-16
	Cooperative activities awareness programme	16/07/2016 to 21/07/2016
	Gurupurnima Celebration	19-07-16
	Rakshabandhan Celebration	12-08-16
	Tree plantation programme	15-08-16
	Teachers day celebration	05-09-16
	NSS Day Celebration	24-09-16

	Navaratri celebration	06-10-16
	Blood Donation camp	09-11-16
	Cashless and Digital Banking training programme	06-12-16
	Youth festival	14-15/12/2016
	University level scholar lecture on Gujarati folk songs	10-01-17
	Digital Banking training	25-01-17
	Drama Competition	28-01-17
	Indo-Pak Boarder visit	11-02-17
	World mother tongue day celebration	21-02-17
	HIV Aids awareness workshop	10-03-17
2017-2018	Participated in flood relief camp Flood hit are of Banaskantha district (Deesa, Dhanera, Kankarej, Tharad, Dieodar)	25-07-2017 to 04-08-17
	Rakshabandhan Celebration	05-08-17
	Tree plantation and plant distribution	15-08-17
	Herbal Tea distribution programme to prevent swine flue	19-08-17
	NSS Day Celebration	24-09-17
	Blood donation camp	08-12-17
	Blankets and Cloths distribution programme	03-01-18
	Youth day celebration	12-01-18
	Voter awareness programme	25-01-18
	Education Kit distribution programme	
	Voting through EVM Training programme	
	Tree plantation programme	
	Flag Distribution - Communal harmony programme	
2018-2019	Tree plantation	19-07-18
	Rakshabandhan celebration day	24-08-18
	Thalassemia awareness programme	11-09-18
	NSS Day celebration	24-09-18
	Gandhi Jayanti Celebration	01-10-18
	Community outreach programme	02-10-18
	HIV Aids awareness workshop	23-01-19
	Blood donation camp	05-02-19
	Thalassemia test	
2019-2020	Thalassemia test	04-08-26 /02/2020
	Tree plantation programme	07-08-19
	Tree Plantation programme in nearby 07 villages	07-08-19

	Rakshabandhan celebration	14-08-19
	Thalassemia Awareness programme	07-09-19
	NSS day celebration	24-09-19
	Youth day celebration	12-01-20
	Blood donation camp	29-01-20
2020-2021	Youth day celebration (Swami Vivekanand birthday)	12-01-21
	National voters day celebration	25-01-21
	Blood donation camp	24-02-21

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document
Link for any other relevant information	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The HEI organizes various activities to sensitize all the stake holders towards: Values, Rights, Duties and responsibilities of the citizens. Activities organize by different department and faculties are not only initiates but also motivate students to adopt different practices to promote 'Unity in diversity' and spirit of 'Vasudev Kutumbkam' of our national identities. The HEI ensures that all students participate enthusiastically in all activities for their holistic development.

National identify

The college celebrates Independence Day and republic day with great solidarity towards nation. Every year department of Political Science organizes celebration of constitution day on 26 November and Human rights day on 10 December. Through this programme students enabled to know about the basic principal and objective of constitution of India and rights and duties of citizens.

Fundamental rights and duties

In addition to academic course various department organize co-curricular and extracurricular programme in which fundamental duties and rights of citizen are discussed. College has introduced a paper of Elective generic on the Constitution of India and National Ethics at Bachelor degree level to create awareness and sensitization among the students.

To give awareness about democratic values the HEI organizes Voters' Awareness Campaign, expert

lecture on Indian Constitution and study visit to the Gujarat vidhansabha.

Elective generic : Indian constitution, National Ethics, Indian Epics, Human rights, Cultural heritage of Gujarat, Tribal Culture, Personality development.

Year	Activity / Programme	Date
2016-2017	Voter awareness day	25-01-16
	Community outreach programme	28-01-16
	Cooperative activities awareness programme	16/07/2016 to 21/07/2016
	Tree plantation programme	15-08-16
	Independence day celebration	15-08-16
	Blood Donation camp	09-11-16
	Community outreach programme	26-01-17
	HIV Aids awareness workshop	10-03-17
	2017-2018	Tree plantation and plant distribution
Herbal Tea distribution programme to prevent swine flue		19-08-17
Blood donation camp		08-12-17
Voter awareness programme		25-01-18
Education Kit distribution programme		-
Voting through EVM Training programme		-
Participated in flood relief camp Flood hit are of Banaskantha district (Deesa, Dhanera, Kankarej, Tharad, Dieodar)		25-07-2017 to 04/08/2017
Tree plantation programme		-
Flag Distribution - Communal harmony programme		-
2018-2019	Tree plantation	19-07-18
	Thalassemia awareness programme	11-09-18
	Thalassemia test	
	Community outreach programme	02-10-18
	Blanket distribution	13-12-18
	Cleanness programme	15-12-18
	HIV Aids awareness workshop	23-01-19
	Blood donation camp	05-02-19
	Collection and distribution of assistance fund for the family of Pulawa Martyrs	08-03-19
2019-2020	Cleanness programme	01/08/2019 to 15/08/2019
	Collection and distribution financial aid - differently abled - blind	02-08-19
	Tree plantation programme	07-08-19
	Tree Plantation programme in nearby 07 villages	07-08-19
	Thalassemia Awareness programme	07-09-19
	Cleanness programme	19-10-19
	Blanket distribution	03-01-20
	Blood donation camp	29-01-20
	Thalassemia test	04-08-26 /02/2020
	Community outreach programme	28-02-20
National voters day celebration	25-01-21	

Republic day celebration	26-01-21
World cancer day	05-02-21
Traffic awareness programme	17-02-21
Blood donation camp	24-02-21

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: B. 3 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

An list of national and international commemorative days, events and festivals are celebrated in which students and teachers participate with enthusiasm

Year	Activity / Programme	Date
2016 - 2017	Youth day celebration	12-01-16
	Voter awareness day	25-01-16
	World Yoga Day Celebration	21-06-16
	Gurupurnima Celebration	19-07-16

	Rakshabandhan Celebration	12-08-16
	Independence day celebration	15-08-16
	Teachers day celebration	05-09-16
	NSS Day Celebration	24-09-16
	Navaratri celebration	06-10-16
	World mother tongue day celebration	21-02-17
2017-2018	World Yoga Day Celebration	21-06-17
	Rakshabandhan Celebration	05-08-17
	NSS Day Celebration	24-09-17
	Youth day celebration	12-01-18
	Voter awareness programme	25-01-18
	Tree plantation programme	
2018-2019	Rakshabandhan celebration day	24-08-18
	NSS Day celebration	24-09-18
	Gandhi Jayanti Celebration	01-10-18
	Death anniversary of Dr. Babasaheb Ambedkar	06-12-18
2019-2020	Rakshabandhan celebration	14-08-19
	NSS day celebration	24-09-19
	Youth day celebration	12-01-20
2020-2021	Youth day celebration (Swami Vivekanand birthday)	12-01-21
	Birth day celebration of Subhashchandra bose	23-01-21
	National voters day celebration	25-01-21
	Republic day celebration	26-01-21
	World cancer day	05-02-21
	National Worm Elimination day celebration	22-02-21
	International Women day celebration	09-03-21

Teachers Day

Teachers' day is celebrated to acknowledge the special role of teacher in the carrier building and to face hardships and challenges. On this day students and teachers equally look forward. Students play role of teacher on this day and experience feelings of the teacher. Students of all departments made arrangements to celebrate the day and facilitate faculty members.

Gandhi Jayanti

The father of nation - Mahatma Gandhi's role in our independence is incredible. Gandhi Jayanti is such an event celebrated in all our India to mark the birthday of Mahatma Gandhi.

Human rights day

The core objective to celebrate international human rights day is to improve social cultural and welfare of the deprived classes worldwide. The department of political science organizes to celebrate the day and invites eminent scholar to deliver lecture on human rights.

Republic day (26 January)

On this day / date our constitution came into force replacing the government of India act of 1935. The then British rule. On this special day citizen of India got universal adult franchise to elect head of the government and head of the state which makes India a republic state.

International Woman's Day (08 March)

This day is celebrated to bring some progressive changes and awareness regarding women empowerment. To bring awareness about the role and importance of women in society and the grievance being faced by them should be eliminated from the society. On this day all Teaching and Non-teaching female staff members are honored by male members.

International Yoga Day

Every year June 21 is celebrated as an international yoga day in the DNPAAC to bring the awareness of ancient Indian Art of healthy living and how to unite the body and mind to bring harmony. The DNPAAC also arranges expert lectures and demonstration to bring awareness about yoga and its importance.

File Description	Document
Link for Geotagged photographs of some of the events	View Document
Link for any other relevant information	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practices -I

1. **Decentralization of Academic, Co curricular extracurricular, extension and student-centric activities.**
2. **Objective of the Practice**

The main objectives of this practice are

- To provide equal opportunities
- To establish inclusiveness

- To avail professional satisfaction
- To enjoy autonomy to explore expertization and experience
- To decide accountability
- To fulfill specific requirements
- To avail diverse opportunities and provide relief to the head of the institute.
- To provide motivation to juniors
- Principle of 'right person for the right job' can be justified
- To implement an Interdisciplinary approach

3. The context

Decentralization is a vital democratic way of functioning institutions and also enhances the proficiency and quality of all activities of HEI. Decentralization of work helps in effective planning and implementation, improvisations and taking necessary decisions. Decentralization accelerates the process of decision-making. Since 2014 the DNPAAC has decentralized its Academic, co-curricular, extracurricular and all students-centric activities and being practiced. The IQAC and Academic Affairs Committee constituted different committees this purpose. At present, the DNPACC has more than 25 functioning committees. The Coordinator/ The convener is authorised to take initiative to execute the functions of the committee with the prior consent of the chairperson and it should be communicated to the IQAC and Academic Affairs Committee.

4. The practice

To fulfill the objectives of decentralization in Academic Co-curricular, extracurricular and extension and student-centric activities enlisted committees are formulated.

- 1. Academic Affairs Committee**
- 2. 'NAAC' Steering Committee'**
- 3. Internal Quality Assurance Cell (IQAC)**
- 4. Admission Committee**
- 5. Examination Committee**
- 6. Grievances Redressal Cell (For Teachers, Non-Teachings and Students)**
- 7. Cell Against sexual harassment, Girls' Counseling & Internal Complain**
- 8. Anti-Raging & Discipline Committee**
- 9. N.S.S. Unit & Advisory Committee**
- 10. College Wall-paper & Magazine 'BANAS VISION' Committee**
- 11. Health and Hygienic Cell**
- 12. Library Advisory Committee**
- 13. Alumni Association**
- 14. Research Committee**
- 15. Sports & Adventure Committee**
- 16. NCC Unit & Advisory Committee**
- 17. Parents' Association**
- 18. Technology Upgradation Committee**
- 19. Cultural activity Committee**
- 20. Placement Cell**

21. **Entry in Service & Career Counselling Committee**
22. **Media Cell**
23. **Saptadhara**
24. **Employee welfare Committee (Teaching and Non-teaching Employees)**

5. Evidence of the success

- Students get encouraged to participate in different activities and every year college actively participates in Youth festival organized by HNGU, Patan.
- All-Academic affairs including preparation of institutional Academic calendar, Academic diary, Academic Timetable, Orientation program, Prize distribution and farewell programs are organized by **Academic Affairs committee**.
- To get HEI Accredited by NAAC the '**NAAC Steering Committee**' collected required data and prepared SSR for Assessment and Accreditation Process.
- **IQAC** is actively monitoring teaching-learning activities, as per the goals and functions set out by the UGC.
- The entire online admission process is transparently monitored by the **admission committee** as per the admission guidelines.
- As per the policy adopted by the affiliated University the **College internal evaluation committee** carry out formatting continues internal evaluation as per the schedule and submits the internal evaluation date to the concerned university in time.
- **The Grievances Redressal** keeps a Harmonious relationship and cooperative approach among all teaching, non-teaching staff, and students. In case of any grievance, the cell sort it out in an amicable manner without any prejudice
- **Cell Against Sexual Harassment, Girls Counselling, and Internal complaint committee** have to deal with sensitive issues if happen with girls and female staff members. The Cell has been established as per the UGC Guidelines and following Vishakha Guidelines given by the Supreme court of India. The UDAN Girls club is established under the cell to orient and aware girls on academic cocurricular extracurricular, health hygiene, and legal awareness provisions against sexual harassment and its process.
- To curb the Menace of Ragging the HEI has an active **anti-ragging and discipline committee** which maintains discipline and provide students fearless conducive academic environment and also aware student about the legal consequences of ragging.
- The **NSS unit** of the college motivate student Volunteers towards social and civic responsibilities and inculcate patriotic spirit by organizing various programmes. The Unit also organizes annual shibir in villages and aware people by various events like eradicate rigid social customs, organize on campus and off campus plantation programme, aware about importance of education, health and community services, etc. The NSS Volunteers also participated in community out rich during natural calamities.
- The **College Wallpaper and magazine Committee** encourages students and faculty members for creative writings, poems, articles, and published college magazine '**Banas Vision**'.
- **Health and Hygienic Cell** of the college organized Awareness programs on the importance of cleanliness and monitor the entire health and hygiene atmosphere at the college, arranged counseling program for physical and mental health. **Thalassemia test of all students** enrolled in the first year has been carried out by the Health and Hygiene Cell of the College.
- The college library is the source of Academic reference books and other reading materials for

students and Faculties. The library advisory committee consist with one faculty member from each department to propose to purchase and subscribe books and magazine as per the requirement of their department.

- The HEI has an Unregistered functional **Alumni Association** which contributes in all academic administrative affairs to their alma mater.
- **The Research committee** of the college is headed by the research guide and members which organized research-oriented programs and arranged scholarly lectures on research methodology.
- In addition to the regular inter-college and inter-university participation **the Sports and adventure committee** of the college organized sports activities under various titles like Fit India, Khel Mahakumbh, Health is wealth, etc.
- In addition to regular activities the **NCC unit** arranged a blood donation camp, traffic awareness programs, tree plantation programs, and motivate cadets to participate in the republic Day pared. Two of our NCC Cadets represented our college in republic Day pared.
- **Parents Association Cell** of the HEI arranged a minimum one Meeting with parents in academic year, in which parents gave their important suggestions for the development of students and college.
- **Technology up-gradation committee** constantly facilitate students and faculty with required technology upgradation. To facilitate students and faculties computer and internet connection have been installed in the library and staffroom.
- **Cultural committee** organised regional festival, celebrated national and international days, selected students and provided them proper training to participate in youth festival organised by the affiliated university. On the celebration of Teachers Day hundred plus students played role of Principal and teachers all day as per the time table in different classes every year.
- **The Placement Cell** of the HEI Organised on-campus and off-campus interviews many of our students get job opportunity in different industries and corporate units. The HEI and also participated Mega Job Fair organized by KCG, Government of Gujarat and awarded for highest number of students enrolled and highest number of vacancy collection.
- **Carrier Counselling Cell** of the College arranged internship programs, Intern project, TCS Affirmative Action program, Computer workshop for differently-abled, Yuvamahilashakari training programm, Special scholarship program, Mock interview, lecture on interview technique, lectures on career counselling, etc.
- The government of Gujarat sponsored a multi-objective and innovative initiative in the name of **saptadhara**. To fulfill its objective the HEI decentralized and gave responsibility to seven committees. These different committees organized programs like Elocution completions, singing competitions, Drama competition, Skirt competition, Dance competition, Yoga Day celebration, sports day celebrations, poem recitation, essay competition, community outreach activities, Mehndi competition, dish decoration, painting and drawing competition, best out waste competition, rangoli competition, clay modeling. Under these bands, our students represented at inter-college competitions.
- **Poor student welfare board** is one of the noble initiatives taken by the HEI. Funds were collected from students and staff members through general appeal distributed to needy students to support their education.
- **The Employee Welfare Committee** welcomes the newly recruited members. Encouraged and felicitated on achievement of faculty members and gave support as an when any staff member in crises.
- Academic, co curricular, extracurricular, extension and any other students centric activities where highted in print and electronic media by Media Cell.

6. Problems encountered and resources required

- Due to rural background students hesitate to participate.
- Less participation of girls in Sports.
- To carry out some activities adequate financial support is not available
- Inadequate time due to semester system.
- Participative apathy among students.

7. Notes.

- In the beginning of the semester every committee prepares planner of activities and at the end 'semester end report' submitted to the IQAC.
- All faculty members get opportunity to explore their ability and feel job satisfaction.
- Heading and participating in many committees enables faculty members to score high in their Self Appraisal Report for API.

File Description	Document
Link for Best practices in the Institutional web site	View Document
Link for any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Higher Enrollment in U.G. Programs

- Higher enrollment in different programmes offered by DNPACC among the affiliated college of HNGU patan. As per the guidelines of the UGC, Government of the Gujarat, The University sanctioned intake of 130 per division in all programs. Self finance colleges are available nearby this college though students and parents give priority to get enrolled in this HEI even in programs offered on self finance bases. Numbers of students after passing HSC examination apply to get admission in this HEIs in different programmes. To avail admission HEI request affiliated

university to sanction more intakes and obtains enrollment.

2016-2017			
Programme name	University seat sanctioned	Number of Students admitted	Additional students admitted with special sanction
BA GUJARATI	130 x 3 = 390	506	116
BA ECONOMICS	130 x 2 = 260	339	79
BCOM GENERAL	130 x 03 = 390	467	77
			272

2017-2018			
Programme name	University seat sanctioned	Number of Students admitted	Additional students admitted with special sanction
BA GUJARATI	130 x 3 = 390	510	120
BA ECONOMICS	130 x 2 = 260	340	80
BA POLITICAL SCIENCE (SF)	130 X 1 = 130	150	20
BCOM GENERAL	130 x 03 = 390	599	209
			429

2018-2019			
Programme name	University seat sanctioned	Number of Students admitted	Additional students admitted with special sanction
BA GUJARATI	130 x 3 = 390	542	152
BA ECONOMICS	130 x 2 = 260	358	98
BA POLITICAL SCIENCE (SF)	130 X 1 = 130	264	134
BCOM GENERAL	130 x 03 = 390	567	177
			561

2019-2020			
Programme name	University seat sanctioned	Number of Students admitted	Additional students admitted with special sanction
BA GUJARATI	130 x 3 = 390	564	174
BA ECONOMICS	130 x 2 = 260	379	119
BA POLITICAL SCIENCE (SF)	130 X 1 = 130	150	20
BCOM GENERAL	130 x 03 = 390	571	181
			494

2020-2021			
Programme name	University seat sanctioned	Number of Students admitted	Additional students admitted with special sanction

BA GUJARATI	130 x 3 = 390	599	209
BA ECONOMICS	130 x 2 = 260	394	134
BA POLITICAL SCIENCE (SF)	130 X 1 = 130	138	08
BA PSYCHOLOGY	130 X 1 = 130	135	05
BCOM GENERAL	130 x 03 = 390	524	134
			490

In this distinctiveness 2246 students got benefit of higher education.

By this institutional distinctiveness student and society as a whole benefited in following aspects.

- More students of the different category get admission
- Underprivileged deprived of opportunities particularly students belong to SC, ST, OBC , EWS, and Female etc,

Year	Number of students admitted from the reserved category				
	SC	ST	OBC	Gen	Others
2016-17	146	22	1062	418	47
2017-18	161	56	1342	426	7
2018-19	151	39	1535	391	10
2019-20	223	33	1612	299	68
2020-21	224	54	1884	230	136

- **Benefitted by scholarship they are applicable**

Year	No. of Students	Percentage	Amount
2016-17	1353	32.09 %	39,64,035/-
2017-18	1492	33.28 %	59,37,248/-
2018-19	2519	48.51 %	91,16,490/-
2019-20	3914	68.98 %	192,71,910/-
2020-21	4025	65.29 %	209,72,810/-

- **Significant Increase in female enrollment ratio (07.80% in last five years)**

Year	No. of Female Students	Percentage of Female Students
2016-17	1310	31.07 %
2017-18	1519	33.89 %
2018-19	1805	34.76 %
2019-20	2099	36.99 %

2020-21	2293	37.19 %
2021-22	2622	38.87 %

- Decreases drop out ration in higher education
- Avails program outcome benefits
- Graduates can pursue in higher education programs
- Faculties are doing additional work with dedication to meet the requirements of higher intake.
- The DNPACC management appoints ad-hoc Teaching - Nonteaching staff to engage the classes of higher intake and administrative work. The Additional financial burden of payment is borne by the Management.

Year	Ad-hoc Employee details	Salary Details
2016-2017	28	33,75,690/-
2017-2018	32	46,29,175/-
2018-2019	39	57,83,946/-
2019-2020	47	75,73,733/-
2020-2021	49	83,67,197/-

File Description	Document
Link for appropriate web in the Institutional website	View Document
Link for any other relevant information	View Document

5. CONCLUSION

Additional Information :

The DNPACC is committed to fulfil its Vision and Mission through the medium of Higher education. In addition to academic activities, many other co-curricular, extracurricular, extension and community outreach activities are carried out. Due to Covid pandemic in the last completed academic year there was no offline education. So in the absence of students participation in students centric activities could not organized. But online teaching-learning and evaluation process has provided a innovative experience to all stakeholders in spite of corona pandemic fear, all faculty members took online classes and remain in touch with students constantly and gave appropriate guidance and did counselling and mentoring.

Half of the total teaching faculties are female. As an institutional distinctiveness, the HEI provided Higher education to 2246 additional students in comparison to sanctioned intake in the last five years. Significant increase of 7.80 % in female enrolment in last five years. As a part of feedback teachers' evaluation by students was carried out by the IQAC, after proper feedback analysis action was taken and report with all details displayed on the institutional website. To ensure maximum physical availability of faculty members in the institution the IQAC analyzed the leave records against actual working days in every academic year. The action taken report is also available in the website.

The HEI has been participating in the Mega Job placement fair initiated by the Knowledge Consortium of Gujarat for the last 3 years and also participating in the current academic year. As an outcome of this participation, the HEI has been felicitated for its outstanding performance twice. Till date, the HEI has collected the highest number of vacancies for job seekers before the completion of their degree program and expects the same positive outcome in the current academic year. The HEI has a functional Grievances Redressal cell for teachers, non-teaching staff and students. But till date, no internal grievance has been reported. The safety and security of students girls in particular is given prime importance. In normal days participation of students in various participative activities like NSS, NCC, Cultural, Sports is remarkable. Our NCC cadets have represented in Republic Day parade. Number of students are benefited with scholarships of different schemes.

In recent past, some physical infrastructure has also been made available for academic and other purposes. Extension of library reading room, huge playground to organize inter-college and inter-university level sports particularly cricket. IT and ICT facilities have been improvised as per the requirement. Certificate and degree program through distance learning is provided by the BAOU study center. New five programs are introduced. Management has appointed Adhoc teaching and non-teaching staff against the post lying vacant.

Future plan: -

- NEP preparedness
- To get post-graduate program affiliation in Political Science
- To avail facility for indoor games.
- To start vocational program.
- To start help centre for students
- To provide special coaching for public service examination
- To establish more linkages and MOUs.

Concluding Remarks :

The DNPACC has been trying for the advancement in all spheres of Higher Education. The HEI abides by the latest UGC regulations, resolutions and circulars provided by the Commissioner of Higher Education, Knowledge Consortium of Gujarat, Department of Education and affiliated University. The HEI keeps transparency in admission, evaluation, academic, administration, recruitments and in all financial transactions. In all matters the paramount importance is given to the core stakeholders- the students.

The DNPACC has linkages and MoUs with HEIs, NGOs, corporates and international organizations for students faculty exchanges, research, students internship and placement. In collaboration with NGOs DNPACC take active participation in community outreach programmes.

The HEI follows its institutional ethics, Code of conduct for all stakeholders. The institute follows its prescribed vehicle policy, solid waste management policy, resource mobilization policy. The HEI has active research cell and Library advisory committee to create research-oriented environment for faculties and students. The DNPACC has Multi-Disciplinary E- Research Journal which provides research scholars to get their research work published. College Magazine Banas Drushti provides all stakeholders a wonderful platform to visualize their activities.

The Entry in Service and Career counseling Cell has been very active and provides career guidance and arrange campus placement. Many of our Alumni are placed in the public sector and private sector.

Health and hygienic cell keeps the entire campus hygienic and organize thalassemia test and blood donation camp. The HEI provides distance learning programmes by the study centre of BAOU. The Sardar Patel Education Foundation started the College of Computer Application and College of Science which avails enables DNPACC an opportunity to implement multidisciplinary and interdisciplinary courses in collaboration with these colleges as per the New Education Policy.

The nation has been celebrating 'Azadi Ka Amrut Mahotsav' the DNPACC also took initiative in celebration of Azadi Ka Amrut Mahotsav as per the guidelines provided by the Government.

Till date the HEI organised essay, Elocution, drawing and painting, drama competitions in nearby villages schools. To bring awareness among villages the HEI arranged rallies and street plays on de addiction. To bring awareness about physical and mental health events of rural games were organized in 10 village schools.

The HEI also organized the following programmes as part of Azadi ka Amrut Mahotsav in the college campus. Corona vaccination camp, Essay writing, Drawing and painting, Elocution competition on de addiction. One-day seminar arranged on Cow based organic farming, One-day seminar organized for physical and mental health – workshop on Yoga, Celebrated National Unity Day. Participants and coordinators were facilitated by the District Magistrate and collector of BanasKantha in a function jointly organized by the Department of prohibition and Excise and DNPACC.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
2.3.3	<p>Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)</p> <p>2.3.3.1. Number of mentors Answer before DVV Verification : 32 Answer after DVV Verification: 30</p>																				
2.4.3	<p>Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</p> <p>2.4.3.1. Total experience of full-time teachers Answer before DVV Verification : 311 Answer after DVV Verification: 211</p> <p>Remark : DVV has excluded temporary teachers experience from shared report by HEI.</p>																				
3.4.3	<p>Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years</p> <p>3.4.3.1. Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>11</td> <td>11</td> <td>12</td> <td>14</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>00</td> <td>00</td> <td>04</td> <td>06</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	0	11	11	12	14	2020-21	2019-20	2018-19	2017-18	2016-17	0	00	00	04	06
2020-21	2019-20	2018-19	2017-18	2016-17																	
0	11	11	12	14																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
0	00	00	04	06																	
3.4.4	<p>Average percentage of students participating in extension activities at 3.4.3. above during last five years</p> <p>3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>1102</td> <td>855</td> <td>1599</td> <td>1660</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	0	1102	855	1599	1660										
2020-21	2019-20	2018-19	2017-18	2016-17																	
0	1102	855	1599	1660																	

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	509	657

4.2.4 **Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year**

4.2.4.1. Number of teachers and students using library per day over last one year

Answer before DVV Verification : 110

Answer after DVV Verification: 22

Remark : DVV has made the changes as per average of teacher and students using library per day on (dates)

4.4.1 **Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
28.74	21.4	36.96	41.93	17.59

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
12.87	22.67	17.46	22.12	12.29

2.Extended Profile Deviations

Extended Profile Deviations

No Deviations